

MINUTES OF THE LIBRARY COMMITTEE MEETINGS

May 26, 2009

The meeting was called to order at 4:00 p.m. by Richard C. Wood, Executive Director of Libraries

In attendance

John Fowler, PhD, Physiology
Chandice Covington, PhD, School of Nursing
Eduardo Olivarez, SGA, VP of Communications
JoAnn Van Schaik, PSL
Judy Orr, PSL
Paul Landers, PSL
Margaret Vugrin, PSL
Dawn Kruse, PSL
Candia Thew, PSL
Richard Wood, PSL

New Business

Richard reported that per the President of SGA. Twenty five data drops will be added to existing study carrels on the third floor that we picked up from surplus. This gives our students more of a variety of places to set-up and connect.

Someone asked "If this is Nortel interim network that one can log-on with eraider and password?"

Richard responded yes, because there has been a problem with wireless not being consistent. Hardwiring is advancing as fast as wireless technology. The cost is high \$500 a drop. IT will not be installing it; it will be farmed out to an outside entity. Approval from Physical Plant they have to secure and make us aware of any problems related to passing cables in trays across ceilings before coming down power poles. We have power poles to purchase as well as hardwire to set up. The student will be able to reach into the receptacle on the tabletop and plug it in. On the old wooden carrels four on west end coming down a column hollow inside passing cables and feeding them into the table trays at that point. The last three ports are coming down a wall to some fixed ceilings also west wing and three more port drops setting up. We are viewing it as a staging this year if we see a need we will increase drops next year.

Someone asked "Are Medical Students required to have laptops?" First year lecture halls are using hardwire. What about the School of Nursing and other students?

Someone stated "We start of mentoring laptops that uses hardwire. This past semester wireless is now available.

Richard discussed bandwidth accessibility and security for clinics.

Richard passed out the updated version of the Lubbock, Amarillo, El Paso and Odessa organizational charts to the committee members.

Richard also reported budget for copiers, printers, and laser printers. We may have to up charge for copying. He will talk to Copy Center to remove some of their machines because the machines are not generating money. We could use the rooms for study rooms for students.

We could increase charge on ILL, but are not big money revenue anymore. CCC (Copyright Compliance Clearinghouse) was discussed.

Someone asked "Do you have heavy users of ILL?" Richard responded School of Pharmacy uses it a lot.

Someone asked "Are Embargo Journals available is the hardcopy available nonsubscriptive?"

Richard responded yes if we don't have it ILL can get it, but we will pay \$25.00.

Chandice Covington joined in and asked "What the committee did?" Richard responded it serves advisory body to Library and Faculty. We meet face to face and take information back to colleagues. School of Medicine requires Chair or appointee to make a report once a year to the Executive Council of Faculty on Library status. The other schools do not have that at this point of time and we certainly welcome it. The composition is student and faculty driven representatives of each schools. The meetings are all open to any member of faculty and students.

Richard also reported that there are four Library Committees in location, Amarillo, El Paso, Lubbock and Odessa. Richard is the Executive Director over all locations.

Chandice asked "Why one cannot use erasider, VPN and outlook to full functionality?" Paul reported that VPN extends access on campus. Help desk will guide users.

Richard also mentioned that any employee who leaves the institution (faculty) IT generally gives you up to six months to access all electronics. After six months you lose erasider and all access to electronics. Alums have one year of access to our services. Richard reported he had no problem in adding Emeritus Faculty into continuing access.

Chandice reported that they had students with preceptors and if students don't have preceptors they cannot become nurse practitioners. We cannot convince nurse practitioners to take on student education. Richard mentioned that preceptors faculty have access. Chandice stated the library journal licenses us for students and faculty not nurse practitioners. Richard advised to list them as Adjunct Faculty to get access.

Dr. Fowler asked "What do we do if we don't have a quorum?"

Richard responded we can meet for information.

The next meeting will be on July 28, 2009 from 4:00 p.m. – 5:00 p.m. The meeting was adjourned at 5:00 p.m.