

# LIBRARY COMMITTEE MEETING MINUTES

May 4, 2010 – Rare Books Room

## **In Attendance:**

Elaine Hillin – SON  
Stephanie Filleur – SOM  
Roger James – SOAH  
Robert Kimbrough – SOM  
John Fowler – SOM  
Geoffrey Lowe – Student Rep.  
Chandice Covington- SON  
Jane Colmer-Hammond  
Barbara Ballew – PSL  
JoAnn Van Schaik – PSL  
Candia Thew – PSL  
Richard Wood – PSL

Meeting was called to order by Dr. Fowler at 3pm.

## **Old Business:**

Dr. Fowler informed the committee that he spoke with Sergeant Robert Steele from the Texas Tech Police Department about the safety concerns for the library. Sergeant Steele provided a number (743-1300) that anyone can call if they feel unsafe or need an escort at night through the parking lot. It was discussed that the number be placed throughout the library, especially by the doors.

## **New Business:**

Richard Wood met with an electrician a few weeks ago about getting more outlets installed on the first floor of the library, as of right now they say it cannot be done. The library is in the process of updating the 3<sup>rd</sup> floor with more power outlets for the students to use.

Paul Landers discussed the updated features on the library home page. The calendars are one of the features discussed, there is one for each location and they provide information on classes, seminars, and meetings etc. that are being held for a particular month.

- Dr. Fowler mentioned the idea of trying to link the Library Committee Meeting minutes to the calendar.

Richard Wood discussed the budget cut that will take place next fiscal year (FY-11). It is anticipated that there will be another 5% cut, which amounts to \$75,000. This budget cut may result in reduced hours of operation for the library; currently the library is open 105 hours a week.

Richard informed the committee that he would not be cutting any full-time personnel and the cut will most likely come from student assistants and library resources.

The 2012 SCC meeting will be held in Lubbock. It will be a weeklong convention taking place at the Overton Hotel and Convention Center, which is conveniently located across from Texas Tech University.

The Preston Smith Library has hired a new catalog librarian, Tara Allison; she has moved here from Oklahoma City and started May 4, 2010. Stephanie Shippey has been promoted to Senior Director of Public Services and started back on April 1, 2010.

The next meeting will be **July 13, 2010 at 3pm** in the Rare Books Room; a reminder will go out at a later time.

Meeting adjourned at 4pm.