

TTUHSC LIBRARIES FACULTY MEETING MINUTES
December 12, 2019
Preston Smith Library Administration Conference Room

In Attendance:

Richard Nollan – Chair
Tara Allison
Sandy Bagwell
Barbara Ballew
Michelle Bowers
Skyla Bryant
Margaret Burnett
Milagros De Jesus Rivera
Peggy Edwards
Andrew Escude
Amy Faltinek
Paul Landers
Travis Real
Stephanie Shippey
Daniel Stuart
Margaret Vugrin
Micah Walsleben
Erik Wilkinson
Terri Wilson
Kaylee Youngblood

The meeting began at 10 AM.

- I. Introduction and Welcome--Dr. Richard Nollan.
 - a. Approval of minutes from last meetings: Approved. Post as written.
 - b. Texas Coalition: Andrew attended a face to face meeting recently in Waco at Baylor. They want to get the group active in negotiating by March. Dr. Nollan is on the Steering Committee. Some of the negotiations may include no author processing fees, access to all ScienceDirect articles, and lower prices.
 - c. One Team Fellows Program- It was announced in September that three people from the libraries have been selected for this program. Andrew, Amy, and Erik will be part of the 2-year leadership program.
 - d. Judy Ford is retiring effective the end of the month.
- II. IT (Paul)
 - a. Mobile resources: App links have never targeted the app store directly, only a website. Paul has been working with IT so now the icons will lead directly to the app store.

- b. Database link resolvers: El Paso has still been on our link resolver, so they sometimes get stuck in loop between the two campuses. Paul has contacted Ovid, Elsevier, and EBSCO asking them to add 2nd link resolver icons for El Paso.
- III. Business (Sandra)
 - a. Sales Tax- Q/A: Sales tax is going pretty smoothly, but it still needs to be broken down on cash receipts on two line items.
 - b. Performance management and progress reviews are due at the end of this month.
- IV. Committees
 - a. Trends (Daniel): We met last week. Margaret Vugrin did an Adobe PhotoShop demo. Dan added a Videos tab to the Committees page, but it should go under the Trends page. Also discussed was finding opportunities and how they can branch out to other departments.
 - b. Communications (Kaylee): Working on putting together marketing strategy plan
 - c. Scholarly Communications (Margaret B.): Wrapping up drafting Open Access Policy language. They are using system wide language. They will be meeting with Heidi Winkler regarding TTU possibly joining.
 - d. Professional Development (Terri): The membership of the committee is currently changing. They surveyed other academic libraries about programs. They will begin working on goals.
 - e. Collection Development (Andrew): Will revise current policy, particularly with eResource information, look at usage of current resources, and continue weeding and shifting.
 - f. Systematic Review (Peggy)- See attachment
- V. El Paso (Milagros)
 - a. Yesterday, there was a presentation for a faculty development course with 18 faculty. They presented on citation management software and predatory publishers.
- VI. Discussion
 - a. When to call for help: Beligerent or “odd acting” people. What should you do in that situation? There has been a recent situation with a public patron in Lubbock saying odd things about suicide. Dr. Nollan recommends getting a second opinion from supervisor if possible. If not possible, call campus police or use the security phrase “Lamesa campus.”
- VII. Questions/Closure
Future meetings:
January 09
February 13
March 12
April 09
May 14

Library Faculty Meeting 12-12-2019 - SR/MA Task Force Report

Members are: Dr. Nollan, ex officio; Stephanie Shippey, Barbara Ballew, Amy Faltinek, Dan Stuart, Margaret Vugrin, Skyla Bryant, Travis Real, and Peggy Edwards, chair

We generally meet every 2 weeks.

Members have:

- 1) received, by email, the Charge from Dr. Nollan.
- 2) have participated in 2 webinars:
 - a) using Covidence - a highly recognized and excellent SR Processing software
 - b) MLA's "Grey Literature Matters: Selecting the Right Grey Literature to Search" by Sarah Bonnato
- 3) have had a presentation on how to use the Freedcamp project management software and have downloaded some additional freedcamp apps.
- 4) have viewed and written comments about the features of a number of SR/MA LibGuides from various medical schools across the country.
- 5) have discussed the format for the SR/MA Service LibGuide so that it will be readable while using a smart phone.
- 6) have decided that there will be 5 general tabs on the home page of the SR/MA Service LibGuide; Tab One will be labelled "Getting Started".
- 7) are working on the verbage for the other 4 tabs and the content that will be included under each.
- 8) will use a Gantt chart, from Excel, to organize the activities, timeline, and progress of work on the Service LibGuide.
- 9) Amy has acquired a license to the 2nd edition of the e-book *Cochrane Handbook of Systematic Reviews of Interventions* - that is the gold standard for anyone conducting and participating in a systematic review/meta-analysis.

There is an assignment due tomorrow, Friday, Dec. 13, 2019; 3 assignments have been submitted; still waiting for 3 other submissions.

The next meeting will be Wednesday, December 18, 2019 at 11:00 am. in the Library Administration Conference Room. Everyone is welcome to attend.