

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER  
LIBRARIES OF THE HEALTH SCIENCES

TTUHSC Libraries Meeting (LBK, AMA, ODE, ELP)  
Thursday, January 13, 2022  
2:00 PM on [Zoom](#)

Attendance:

Amy Faltinek  
Patrick Davis  
Andrew Escude  
Terri Wilson  
Lisa Beinhoff  
Erik Wilkinson

Sandy Bagwell  
Paul Landers  
Dan Stuart  
Margaret Burnett  
Stephanie Shippey

- I. Introduction and Welcome (Andrew)
- II. Approval of minutes (Andrew)
- III. Director (Andrew)
  - a. Sharon's retirement - last working day Is Monday, January 31st. Reception will be Tuesday, January 25th at 10 am in the Rare Books Room.
  - b. Innovation Designer position filled - Karina Dozal will start February 1. Duties will Include social media, creation and editing library video tutorials, newsletter, logo/branding, and accesibility/ ADA compliance
  - c. UpToDate update - We are still in talks
  - d. Assisting Provost with Interviewing candidate for VPAAIL - There are 2 candidates - 1 external & 1 internal.
  - e. Serving on eLearning Committee - need recommendations on LMS
  - f. Timesheets are due tomorrow for non-exempt employee's.
  - g. Monday is a holiday.
  - h. HR training for managers and supervisors - not sure if mandatory or just available.
  - i. MLA conference - You do not need to present or teach to be able to attend. You can attend in person or online. There is a funding limit of \$2000 per employee for all travel per fiscal year. Anything over \$2000 will need to be covered by the employee.
  - j. No CE's or memberships - The Library will not pay for any memberships or CE's.
  - k. I am out tomorrow
- IV. New Items
  - a. Unknown USB sticks (Paul) - If you receive a USB stick via mail "as a free gift" or one you did not purchase, do not use it. This is another tactic being used to to infect computers.
  - b. Apple MacOS 12 - Monterey and Microsoft Outlook (Paul) - There was an issue in compatibility between Mac OS 12 Monterey and Microsoft Outlook. Microsoft has released a patch that resolved the issue.

c. Covid Update (Sandy) - Per Institutional Health, Covid cases are high. In some departments, if more than 50% test positive they will be shut down. They are recommending full protocols, strongly recommending masks and try to avoid high risk exposure.

V. Committees

- a. Trends (Daniel) - No updates. Should start meeting next month.
- b. Scholarly Communications (Burnett) - No updates
- c. Professional Development (Terri) - No updates
- d. Collection Development (Andrew) - No updates
- e. Systematic Review Committee (Stephanie) - Peggy has been reading chapters from Fletcher's Clinical Epidemiology and the syllabus material from the Critical Appraisal Institute for Librarians. She has also answered some systematic review questions for Margaret B, Dan and Becky. Becky Is working on a libguide. Dan Is working on a review. Becky Is also helping a student who Is participating on the scoping review team. Peggy has a new review that she is working on with Dr. Sabatina and Dr. Kurtzman.
- f. Outreach Committee (Barbara) - No updates

VI. El Paso (Lisa) - No Updates

VII. Discussion

- a. Elsevier - Contracts are close to being finished.

VIII. Questions/Closure

Future Meeting

February 10th

March 10th