

TTUHSC LIBRARIES FACULTY MEETING MINUTES
June 13, 2019
Preston Smith Library Administration Conference Room

In Attendance:

Richard Nollan – Chair
Tara Allison
Sandy Bagwell
Barbara Ballew
Lisa Beinhoff
Michelle Bowers
Skyla Bryant
Margaret Burnett
Andrew Escude
Paul Landers
Travis Real
Stephanie Shippey
Daniel Stuart
Margaret Vugrin
Micah Walsleben
Terri Wilson
Kaylee Youngblood

The meeting began at 10 AM.

- I. Introduction and Welcome--Dr. Richard Nollan.
- II. Director—Richard Nollan
 - a. Quarterly progress reports are due by the end of this month.
 - b. Disaster Recovery Committee—Erik is out. The committee redid closing procedures for emergency closures of the libraries along with the annual review of the plan. Erik is working on a way to disseminate the plan.
 - c. Travel to SCC—The same requirements are in place. Librarians must be presenting a paper, poster, or be on a committee to go, and CEs will not be paid for by the Libraries.
 - d. 50th Anniversary Book—The VIP leather edition of the book came in a couple of weeks ago. Fabric bound copies are to follow. TTU Press is offering a 40% discount right now on the book.

III. Information Technology—Paul Landers

- a. Reference: This is a gentle reminder of the upcoming PubMed changes. The new version of PubMed will be the default starting in September. Also, remember the change in behavior of the LinkOut icons. The biggest issue will be popup settings. Please mention this in orientations.
- b. Lubbock has completed Window 10 updates. Our next project will be upgrading to Office 2019. All public machines have been upgraded so far. There are not a lot of changes for Windows computers, but there are many changes in Apple Outlook, including adding read receipts and scheduled email.
- c. The Methodology Lab will be doing Outreach on 3D printing and hopefully will have a presence in the new building, like a booth where students could bring in a flash drive and 3D print a project. They will also be marketing to the public libraries. They are currently working on producing refillable suture practice kits.

IV. Business—Sandra Bagwell

- a. Budget prep completed—proposal made to budget office. It will be official in August when the Board of Regents meets.
- b. eChefs met yesterday. We will be doing “freezer friends” at the Ronald McDonald House on July 26th. We are making frozen enchiladas.

V. El Paso—Lisa Beinhoff

- a. July 11th is the A&M Consortium meeting on group purchasing. Lisa will be attending.

VI. Discussion

- a. McChrystal Town Hall Meeting is today at 4 PM. Please attend if you are at all interested in leadership or communication at the institution.
- b. Student Satisfaction Survey—Most comments about the library are positive. Numbers have come up slightly from 2 years ago. The response rate in branches was low. Students want more study space and complained about the Amarillo library not being on campus. There is concern about finding things on the website, but that was before we made changes.
- c. Accessibility—Stephanie is trying to invite Tamara Mancini to speak about Accessibility in presentations.

VII. Questions/Closure