

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
LIBRARIES OF THE HEALTH SCIENCES

TTUHSC Libraries Meeting (LBK, AMA, ODE, ELP)
Thursday, November 12, 2020
10:00 am on [Zoom](#)

In attendance:

Richard Nollan (Chair)
Tara Allison
Sandy Bagwell
Barbara Ballew
Michelle Bowers @ 10:28 AM
Lisa Beinhoff
Skyla Bryant
Margaret Burnett
Patrick Davis
Peggy Edwards
Andrew Escude
Amy Faltinek
Travis Real
Stephanie Shippey
Dan Stuart
Margaret Vugrin
Micah Walsleben
Erik Wilkinson
Terri Wilson

The meeting began at 10 am.

- I. Introduction and Welcome (Richard)
- II. Approval of minutes (Richard)- Approved. Post as written.
- III. Director (Richard)
 - a. **Lubbock library renovation:** The renovation coming along. The Renovation Committee meeting yesterday had Page go over the results of the survey so far (72 responses). Went over some of the responses. Nothing too surprising. A number of ideas expressed, especially things like coffee and food. Mentions of lighting, etc. Requests for open spaces. Complaints about sealing of the windows. A faculty lounge teaching area. Improved soundproofing in the study rooms. Consolidation of artifacts in RBR area. Final report will be finished in January.
 - b. **Newsletter** (Margaret Vugrin)- New newsletter coming up. Deadline is next Friday. Met with Dr. Nollan regarding topics. New folders in Box into which to deposit articles.
 - c. **Texas Library Coalition**- We haven't met since last faculty meeting. At a point in negotiation where we are beginning to shift from what Elsevier is proposing and discussing what we will

- give as a counter offer. The Negotiations Committee met last week with the Steering Committee to make sure everyone is on the same page.
- d. **Holiday scheduling-** Reminder that the holiday seasons are approaching. Work with supervisors regarding scheduled time off.
- IV. IT (Paul)- Paul is out but had no reports to make.
- V. Business (Sandy)- No reports to make.
- VI. Committees
- a. **Trends Committee** (Dan)- Had meeting this week where we discussed option of a library user experience survey to cover engagement experience, touching base with reference librarians and liaisons. Also looked a little bit at Publons, which is just extension of Web of Science. It syncs with ORCHID, but it would be cool if we can sync with Digital Measures. Tool of the month. Set up separate monthly meeting for videos outside of Trends Committee. Amy and Michelle set up way to access videos from Koha.
 - b. **Scholarly Communications Committee** (Margaret B.): She has been tasked with expanding the Scholarly Communications LibGuide. Will be getting together with Dan because there are some overlapping topics. Also, she has been thinking a lot about taking the open access policy off ice.
 - c. **Professional Development Committee** (Terri)- nothing new to report. Still working on next steps, but will probably get together soon. Jennifer sent out request for updated CVs.
 - d. **Collection Development Committee** (Andrew)- Nothing new to report. Looking at Unsub to evaluate journal collection.
 - e. **Systematic Reviews** (Peggy)- See attachment.
- VII. El Paso (Lisa)
- a. El Paso is not doing well. Making national news. Campus is open even though the rest of the town is shut down and under curfew after 10 pm. Tent hospitals in both El Paso and Lubbock. You have to be airlifted out if you need to be on a respirator.
 - b. Some student assistants have tested positive. Multiple staff are working from home due to exposure and quarantine.
 - c. Two librarian positions open, another librarian has decided to retire (Lillian).
 - d. 90% of the medical school instruction is now online
- VIII. Discussion
- a. Barbara- updating EndNote workshop series. Reboot to make it more interactive so participants can ask more questions. Only 2 recorded tutorials are now on the endnote series LibGuide right now. Mary has been very helpful. They do realize there is a new version of EndNote, but it will be awhile before IT will approve our purchasing of it, so it may not be until January or later. So far she has only found some introductory materials for it on Clarivate website. Outreach Committee will be starting up again beginning with a meeting tomorrow at 11 if you're interested in coming to zoom meeting. Open to all library staff, not just librarians. Barbara will be submitting brief newsletter item over EndNote.
 - b. Terri- Yumi got an unofficial offer for the director position for the medical library at the University of the Incarnate Word in San Antonio. New position, not replacing anyone, the organization structure is new.

IX. Future meetings:
December 10

Library Faculty Meeting 11-12-2020 - SR/MA Task Force Report

Members are: Dr. Nollan, ex officio; Stephanie Shippey, Barbara Ballew, Amy Faltinek, Dan Stuart, Margaret Vugrin, Skyla Bryant, Travis Real, and Peggy Edwards, chair

I finished writing the *draft* of the SR/MA Service informational policies, listed potential services we could offer, time frame considerations users need to think about, and the overall learning and service goal introduction for the LibGuide. In order to help me do this, I downloaded the Systematic Review Methods Guide tutorials from the Agency for Healthcare Research and Quality and scanned the Table of Contents. I also reviewed a document on transparent teaching goals and objectives.

I have created a document outlining the various types of tiered services offered by 8 different libraries. I have condensed the information into basic commonalities so that it will be a coherent list of concepts for discussion.

I have been working on information to be included in a Memorandum of Understanding to be given to researchers requesting help with conducting rigorous and/or systematic reviews.

I am almost ready to have a meeting with Dr. Nollan and Stephanie to discuss all of this information. It will then be presented to the Task Force for review and discussion.

I am in the process of writing a list of components for the searching tab for Margaret V and Travis. I am also doing the same for the Data Management tab for Dan.

Paul is working with Ebsco to allow downloading 1,000 articles at a time instead of 50.

Covidence has done some software updates that now include clicking on the white bar labelled Import References so that the import will begin. It is not automatic as it was in the past. They also have a new and improved feature called Extraction 2.0.

I will be writing an article on types of rigorous reviews for the next issue of the newsletter.

Submitted November 12, 2020

Peggy J. Edwards, AMLS

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Chair, TTUHSC Libraries Task Force on Systematic Reviews/Meta-Analysis