

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
LIBRARIES OF THE HEALTH SCIENCES

TTUHSC LIBRARIES FACULTY MEETING MINUTES

Thursday, October 11, 2018 at 9:30 am
Preston Smith Library Administration Conference Room

- I. Introduction and Welcome – Dr. Richard Nollan
- II. Director – Richard Nollan
 - a. Make sure you attend a Values-Based Culture Field Guide training. We are switching to a whole new system.
 - b. The library is giving out vouchers for a holiday turkey, ham, or tofurkey again. Let Jennifer know what you would like. The deadline is November 2nd.
 - c. Renovation: We are meeting with Greg Lovett regarding furniture. Lisa has been working with us to take our recommendations of furniture and put it on our floor plans. We do not know much regarding the timeline for the Renovation. Dr. Nollan is drafting a proposal to send to Rial Rolfe and Facilities Vice President. Andrew, Stephanie and Paul will meet with individual areas to get input.
 - d. Dr. Nollan has been given a faculty appointment in the Center for Ethics, Humanities and Spirituality. He will be teaching to first and second year medical students regarding how they think about themselves as doctors.
 - e. Dr. Nollan gave a presentation to a class in the History department at TTU entitled Race and Medicine.
- III. Area News
 - a. Area reports
 - i. Amarillo—Terri Wilson
 - 1. Skyla finished September billing. She also contacted our first two Biomed class students. She scheduled the class for one of them and is still waiting to hear from the other. She worked on an online class, XML and Metadata. She has prepared this month's newsletter for the Internal Medicine department and sent out her journal TOCs. Skyla is going to be off tomorrow and Monday.

2. Cindy worked with a KIC technician to upgrade the system. She has also been shifting the reference collection to get ready for a weed/move of those books to the second floor into the general collection.
3. Amarillo has one applicant for our librarian position, and they've scheduled a telephone interview with her next week. Terri attended Monday's Library Admin teleconference. Terri conducted multiple searches for a Peds professor early in the week. She finalized the homework assignment questions for the Biomed class. Their first two students are registered for the rotation beginning October 22nd. After this meeting, Terri will be attending the multi-campus HSC Directors and Managers teleconference. This afternoon, she will be taking the MLA library marketing webinar.

ii. Odessa—Erik Wilkinson

1. Erik attended the Monday morning Admin meeting.
2. Travis has been busy teaching MIDs students.
3. Erik attended yesterday's SCR Connections webinar.
4. Travis and Erik attended the faculty book club. They have been reading *The Alchemist*.
5. All staff attended the Values-Based Culture field guide training yesterday.
6. Erik is attending the intercampus manager meeting this afternoon.
7. Erik and Travis turned in their outreach proposal to Barbara on Friday.
8. Odessa updated the KIC scanner software and did Microsoft updates
9. Erik sent out the final version of the Disaster Preparedness Manual.
10. Odessa finished weeding the last of Index Medicus.
11. Sylvia and Erik are attending the Unit Safety Officer Conference.
12. Erik will be at SCC in San Antonio October 20-24th.
13. Odessa is having a Library Committee Meeting on October 31st.
14. Carolyn, Sylvia, and Erik will all be out tomorrow.

iii. El Paso—Lisa Beinhoff

1. El Paso got in numbers for the weeding project they have been doing over the last year. They have weeded approximately 8,000 volumes.
2. They have updated newer items in OCLC.
3. They should be 100% moved into ILLiad in January.
4. Lisa has been updating NCBI books in Koha.
5. El Paso has doubled enrollment in the Biomed MIDS class.

b. Technical Services—Amy Faltinek

1. Amy is working on an opioid resources LibGuide.
2. Acquisitions is working on invoices, quotes, and purchase orders, as usual.
3. Tara met with Dr. Nollan, Sharon and Stephanie on Monday to discuss people filming in the RBR this weekend. She will be coming in on Sunday to assist them in filming some of the artifacts.
4. Amy and Tara watched the SCR Connections webinar, Game On! Motivate and Engage Your Staff with Gaming Strategies, yesterday. Tara also watched a Koha upgrade overview webinar yesterday.
5. Amy and Tara are attending today's Grand Rounds on the opioid crisis.
6. Mae attended the Values-Based Culture Town Hall Meeting last week, and Judy and Shiana are attending it this afternoon.
7. Tara will be out tomorrow afternoon.
8. Cataloged *MedStudy board review and core curriculum* in internal medicine for Odessa
9. Cataloged newest edition of *FP Essentials* for Amarillo
10. Cataloged *Breastfeeding and breast milk* for Amarillo
11. Updated one STAT!Ref title, *Davis's diseases and disorders*
12. Continuing to remove print titles with electronic access
13. Serials is working on editing scanned documents of SOM yearbooks and catalogs
14. Recycling came twice last week and is now caught up with our books waiting to be discarded.

c. Public Services—Stephanie Shippey

1. Stephanie worked with TTU Police regarding the locking of the library's back door. It will now lock at 6:30 PM.
2. We raised \$75 with the hot sauce competition to benefit The Haven.
3. Stephanie should have a draft of the MSLS syllabus to Dr. Nollan on Friday.
4. The Methodology Lab is getting new signing for its name change.
5. Kate received a thank you letter from the School of Health Professions.
6. The Methodology Lab is now interviewing for its Innovation Coordinator position.
7. Peggy and Margaret Vugrin are signed up to take the Ann Arbor Systematic Reviews workshop.
8. Micah is presenting at New Employee Orientation on October 22nd.
9. The OSCE is on October 24th.
10. Barbara has an IACUC meeting on Friday.
11. The Library Advisory Committee Meeting is on October 15th.
12. Stephanie has the WEAVE retreat on October 30th.
13. Stephanie is attending the MLA webinar today.
14. Stephanie has been working on a Dollars for Docs search.
15. Margaret Burnett has moved her office to be closer to the Reference area.
16. Stephanie, Margaret Vugrin, Barbara, Dan, and Peggy are going to SCC in San Antonio.
17. Margaret V. will be moderating a session at SCC on Tuesday.

d. Outreach—Barbara Ballew

1. Barbara is applying for the NNLM/SCR Community Health Outreach Awards. She is in the process of gathering paperwork.
2. Barbara will attend the Outreach and Disaster meetings at SCC. She will be incoming chair of the Credentialing committee.
3. Barbara attended an all-day IACUC training where they discussed best practices for searches.
4. There was a focus group meeting on Tuesday.

- e. Business—Sandra Bagwell
 - 1. Lubbock has finished its billing.
 - 2. Georgene is attending the Values Based Culture Town Hall Meeting this afternoon.
- f. Administration—Andrew Escude
 - 1. Timesheets are due on Monday.
 - 2. We have a trial for ClinicalKey Nursing. Please give Andrew feedback before the 19th.
 - 3. Faculty members here and at UMC are completing that Up-to-Date has been canceled.
 - 4. Andrew will be at SCC the 21st-24th of October. He will be attending the SCAMeL Collection Development Meeting.