

TTUHSC LIBRARIES FACULTY MEETING MINUTES
October 22, 2019
Preston Smith Library Administration Conference Room

In Attendance:

Richard Nollan – Chair
Tara Allison
Sandy Bagwell
Barbara Ballew
Lisa Beinhoff
Michelle Bowers
Skyla Bryant
Margaret Burnett
Amy Faltinek
Paul Landers
Travis Real
Stephanie Shippey
Daniel Stuart
Margaret Vugrin
Micah Walsleben
Erik Wilkinson
Terri Wilson
Kaylee Youngblood

The meeting began at 10 AM.

- I. Introduction and Welcome--Dr. Richard Nollan.
 - a. Approval of minutes from last meetings: Approved. Post as written.
 - b. Texas Collaboration: Major systems have endorsed the Memorandum of Understanding. Dr. Nollan sent the MOU to our General Counsel office, who signed off on it. There is a new draft pending. TTU has signed the Statement of Purpose. El Paso will participate in the collaboration, as well.
- II. Meet the new Provost and CAO: Lori Rice-Spearman, Ph.D.- Dr. Rice-Spearman joined via telephone. She is currently going to the regional campuses to speak to the regional deans. She is currently in Dallas. Some of her earliest work as Provost includes creating new PDs and building the budget. There will be a provisional organization chart released. The new division is functional as of October 1st. The Office of the Provost will be over all Institutes, Student Affairs, Student Health, Space, the Libraries.
- III. IT (Paul)- Nothing new to report

- IV. Business (Sandra)
 - a. Sales tax- Business Affairs has deemed that some of our services are taxable with sales tax. We will be collecting taxes on November 15th. Lisa has already been working on this in El Paso.
- V. Committee Updates
 - a. Trends (Daniel) – The Trends Committee had a successful presentation at SCC. Dan, Stephanie, Erik, and Terri participated. There was good feedback. People enjoyed the Tool of the Month. Margaret will help with presenting Adobe Premiere Photoshop this month. They are in the process of creating a video sub-LibGuide.
 - b. Communications (Kaylee)- We had a meeting on October 10th. Erik is looking at marketing programs and social media for us. Stephanie and Kaylee are looking into a strategy plan.
 - c. Scholarly Communications (Margaret B.)- Dan and Margaret B. met last week to move things forward. They are working on an invitation to faculty for a series of forums in late January, mid-February, and early March. They will get the President's approval on the invitation. They are also setting up meetings with General Counsel on the working of the policy and with Digital Measures.
 - d. Collection Development (Amy)- The Collection Development Committee met September 25th to discuss the weeding project and renewing or cutting resources based on usage. It was decided not to purchase any more backfiles at this time.
- VI. El Paso (Lisa)- El Paso will be opening the AEC library 24 hours. Lisa will be doing a lot more teaching. The Night on Call Simulation is a lot of work. Each 4th year medical student must do it.
- VII. Questions/Closure

Future meetings:
November 14 in Lubbock
December 12 in Lubbock