TTUHSC LIBRARIES FACULTY MEETING MINUTES
September 12, 2019
Preston Smith Library Administration Conference Room

In Attendance:
Richard Nollan – Chair
Tara Allison
Sandy Bagwell
Barbara Ballew
Lisa Beinhoff
Skyla Bryant
Margaret Burnett
Peggy Edwards
Andrew Escude
Paul Landers
Travis Real
Stephanie Shippey
Daniel Stuart
Micah Walsleben
Erik Wilkinson

The meeting began at 10 AM.

I.   Introduction and Welcome--Dr. Richard Nollan.

II.   Director—Richard Nollan

   a. TCAL—Dr. Nollan attended a meeting for the Texas Council of Academic Libraries. He learned more about the Texas Consortium that will be used to negotiate pricing of resources. The initial costs will be to hire a consultant. They are hoping to have an organization in place within a year to negotiate specifically with Elsevier.
   b. Service—User experience was discussed at the meeting above and ideas for improving it for the students and faculty who come to the library for help. We need to remember that we are a service organization and must find time to give patrons the help that they need.

III.   Information Technology—Paul Landers

   a. TTUHSC Security Champions Program—IT has been working on this program and launched it yesterday. One point person will act as a liaison in each area. Paul has volunteered to be ours. It is a commitment of approximately 4 hours per month. Paul will provide materials to be posted. Phishing is the main topic right now. Recently, IT sent out an internal phishing email. 2800 people clicked the link, and ~580 people compromised their credentials.

IV.   Business—Sandra Bagwell

   a. FY 2019 close- Banner closed Monday night. Working to compare reports. There is a
      Quarterly Procurement Meeting today, September 12th, at 3:30 pm.

V.   Committees
   a. Systematic Review/Meta-analysis Task Force (Peggy)- See attached information
   b. Professional Development Committee (Margaret B.)- We are working to determine
      how we will get people to deposit articles into the Institutional Repository. We
      started by doing ground-up recruitment but have not had good luck. Instead,
      Margaret presented to the Council of Deans and got the go ahead. Margaret and
      Dan will be doing a series of forums on the topic with there hopefully being a vote
      within a year.
   c. Trends Committee (Dan)- The Trends Committee will be doing a Lightning Talk at
      SCC in October. Email Dan or Stephanie if interested. There is a 1 PM meeting about
      it tomorrow.

VI.   El Paso—Lisa Beinhoff

   a. Having trouble with UpToDate subscription. There is a contract issue, and they may
      lose the subscription.
   b. There is a problem with students being tricked by predatory journals. Lisa noticed
      when grading that approximately 25% chose articles from predatory journals.

VII.   Questions/Closure

SR/MA Task Force Chronology of Accomplishments - as of August 29, 2019
For Library Faculty Meeting

1) Task Force members:
     Stephanie, Barbara, Amy, Erik, Travis, Skyla, Dan, and Margaret Vugrin.
     Dr. Nollan is Ex Officio.
     Dan, Margaret Vugrin, Barbara, and myself are all conducting Systematic
Reviews.

2) We surveyed TTUHSC personnel who have published SR/MA's, regarding which
SR/MA software they used.
     We listed:
     Covidence, DistillerSR, EndNote, Excel, JBI Sumari, Mendeley, RefWorks, and other

3) Survey was:
     created in *Qualtrics*
     emailed to 25 TTUHSC personnel
     surveys average a 10% answer rate
     our survey had 7 responses

4) The Task Force recommended to the TTUHSC Libraries Administration that:
     we purchase an institutional license to *Covidence*

5) *Covidence* is:
     Cochrane Collaboration technology platform
     a "core component of"… "review production"
     and its use results in "an average 35% reduction in time spent" producing a
review
     Tara, Amy, myself, Stephanie, and Paul are account administrators.

6) The institutional account for *Covidence* became active as of August 14, 2019.
     Dan and Barbara are currently using it for SR's they are doing.
     We are in the process of scheduling a training session with Covidence.

7) Members are now using the Project Management Software freedcamp, that is freely available at   www.freedcamp.com.

8) The team has read and written reviews on 4 academic journal articles on systematic review services. Also, they have reviewed 2 SR LibGuides, one from Temple HSC Libraries and the other from Becker Library at Washington University. We will be using this information to build a framework for the TTUHSC SR service and LibGuide.