

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER  
LIBRARIES OF THE HEALTH SCIENCES

**TTUHSC LIBRARIES FACULTY MEETING MINUTES**

Thursday, September 13, 2018 at 9:30 am  
Preston Smith Library Administration Conference Room

**In Attendance:**

Richard Nollan – Chair  
Sandy Bagwell  
Barbara Ballew  
Lisa Beinhoff  
Michelle Bowers  
Margaret Burnett  
Skyla Bryant  
Andrew Escude  
Amy Faltinek  
Paul Landers  
Stephanie Shippey  
Daniel Stuart  
Erik Wilkinson

**AGENDA**

- I. Introduction and Welcome – Dr. Richard Nollan
- II. Director – Richard Nollan
  - a. The library submitted a request for newly available HEAF funds. If approved, the funds would go toward the 24/7 conversion and toward a large format printer for Amarillo. If not approved, the library can apply again in six months.
  - b. Dr. Nollan met with Vince Fell from IT and with Michaela Jansen, the chair of the FCEC, regarding concerns about predatory publishing. They discussed ways to combat the issue, especially by educating faculty, and mentioned the new LibGuide Daniel has created on the issue.
  - c. Dr. Nollan asks everyone to keep up with news on Hurricane Florence, and to keep in mind those affected by it.
  - d. Dr. Nollan is out this afternoon through next Wednesday, returning on Thursday, 9/20.
- III. Area News

a. Area reports

i. Branch Libraries

1. Amarillo – Skyla Bryant

a. Terri is out until Monday. This week she attended the directors' meeting, the library social media teleconference, and the quarterly procurement presentation.

b. Terri posted the librarian vacancy to various listservs, and sent two sets of search results to a Pharmacy professor she has been assisting with a research project.

c. Skyla attended a Red Bag Orientation Session, began a multi-part database search for a patron, completed two required safety services trainings, completed the online class "Will Duct Tape Cure My Warts," sent out journal TOCs to Internal Medicine department members, worked on an informal newsletter as part of her TOC service, and filled in at the reference desk as needed.

d. Terri will not be able to attend the directors' meeting on Monday due to an Amarillo Campus Directors' meeting. Skyla will be attending in her place.

2. Odessa – Erik Wilkinson

a. Erik attended the directors' meeting, the library social media teleconference, an intercampus all-faculty meeting, and the first annual grant writing workshop, which had 40 attendees. He also administered the OSCE to MS3 students, and has submitted a request for capital improvement projects for the library.

b. Travis is promoting ClinicalKey today at the Internal Medicine meeting.

c. Carolyn completed the stats for August.

d. Sylvia has gotten the library to 100% compliance on safety training.

e. All Odessa staff will be meeting to discuss goals for the coming year.

f. Odessa librarians will be participating in the Permian Basin health fair as well as the Welcome Back event.

g. Erik plans to upload the most recent Disaster Recovery plan as a searchable PDF, and expects it to be ready by Friday, 9/28.

3. El Paso – Lisa Beinhoff

a. El Paso has been dealing with budget issues. They have lost their HEAF funds, and are being told to rely more on library fines.

- b. El Paso is setting up their own LibGuide account.
- c. There has been heavy faculty turnover (about half), due in large part to a nearby for-profit school.
- d. There are plans in the works for a new dental school, and eventually a new librarian position to work with the dental school. Until then, Lisa is serving in that capacity.

ii. Technical Services – Amy Faltinek

- 1. Tara is out for the rest of the week, and Manuel is out Friday.
- 2. We've been in communication with TTU Recycling on a procedure for recycling books in Lubbock. The first box (275 volumes) has been collected, and 3 new empty boxes have been dropped off.
- 3. We've been working on stats to help with the library asset report and AAHSL report.
- 4. The technical issue with RAND Statistics has been resolved.
- 5. Cataloging removed 9 dropped STAT!Ref titles, and finished adding URLs to World Health Organization print records (984 total new links). All changes can be found on the eBooks LibGuide page.
- 6. Cataloging is removing OCLC holdings for items withdrawn from El Paso.
- 7. Acquisitions is working on the end of year report.
- 8. All three tech services librarians are signed up to attend the Values Town Hall Meeting on Monday.

iii. Public Service – Stephanie Shippey

- 1. Stephanie is continuing to work on materials for the TTU MLIS program. The current focus is on research papers and bigger assignments. Stephanie plans to have her part completed by 9/28.
- 2. Stephanie is working on AAHSL stats, and the WEAVE report. She has also attended an MLA webinar, and will be attending the Values Town Hall Meeting and a CRI workshop next week, and a TTU Libraries coffee talk at the end of the month (9/28).
- 3. Public services librarians have been busy with MS3 and MIDS students.
- 4. Micah presented at the Welcome Back event on 9/11 and will be teaching in Abilene on Monday.
- 5. Peggy is working on a systematic review.

6. Daniel created a LibGuide on predatory publishing, and will be doing workshops on 9/18 and 9/25.
7. Barbara is working on IACUC.
8. Now that the LRC has been renamed as the Methodology Lab, staff is working on changes to the signage and marketing. They have a P3 class of 30 students this week, and are working on a HEAF request.
9. Other events include a visit with therapy dogs on 9/21, and an upcoming webinar on JBI tools.

b. Information Technology – Paul Landers

1. Anyone using version 69 of Chrome may notice that www. and m. address prefixes are now hidden, as Google considers these to be “trivial subdomains.” www.ttuhsu.edu would now appear as ttuhsu.edu.
2. Paul and Patrick attended the IT liaison meeting and were told that anyone buying a MacBook Pro should avoid getting the version with the touch bar, as it is incompatible with the lockdown browser and is a liability if it breaks. Anyone who does purchase this version should also purchase AppleCare.
3. IT has finalized licensing for Zoom. It can be accessed at ttuhsu.zoom.us.
4. IT is working on a subscription to Adobe Sign, a signature verification software program. More information and training will be coming soon.
5. Paul has asked IT about getting the Google search appliance to index LibGuides.
6. The faux phishing attempt continues to attract more clicks, reaching 900 as of 9/12. So far only 2 students have clicked it, and 100% of would-be compromised credentials have belonged to faculty and staff. IT has said to expect more faux phishing emails in the future, and with more targeting.

c. Business – Sandra Bagwell

1. Sandy attended the purchasing training quarterly meeting. She is working on year end reports, and hopes to have them completed next week.
2. Skype training will be available on 9/19. Those interested can contact Lora Turpin.

IV. Questions/Closure – Andrew Escude.

1. A rep from ClinicalKey will be here 9/26.
2. Timesheets for non-exempts are due 9/14 at noon.
3. Thank you to everyone who has been working on compiling and preparing stats.