

minutes

Library Committee – Odessa/Permian Basin			
1.30.2013		2:00pm	Library, Upstairs, Rm # 2C97
Meeting called by	Erik Wilkinson, MLS		
Type of meeting	Standing Committee		
Facilitator	Erik Wilkinson, MLS		
Note taker	Erik Wilkinson / Travis Real		
Timekeeper	NA		
Attendees	Dr. Daniel Castracane (chair), Erik Wilkinson, MLS, Travis Real, MSLS, Candice Puig, MSIII, Dr. Sanjit Bindra, Dr. Neeraj Kumar		
Welcome & Call To Order			
10 minutes	Erik Wilkinson		
Discussion	This is the initial meeting of a revived library committee / Members were invited go around the table and Introduce themselves.		
Conclusions	NA		
Action Items		Person Responsible	Deadline
NA			
Donation of Personal and/or Departmental Journals			
10 minutes	Dr. Daniel Castracane		
Discussion	Dr. Castracane made a case for the various departments and faculty to donate the hard-copies of journals to be placed in the reading section of the Library. His point is that the hard-copy includes material that may not be in the online version. Also, he pointed out the importance of “serendipity” as it relates to professional development.		
Conclusions	The library cannot solicit donations directly for its collection, however, a faculty member like Dr. Castracane can.		
Action Items		Person Responsible	Deadline
Departmental representatives will canvass their fellow faculty members for journals that they may wish to donate to the library.		Members	February 27th
Library Collection Development			
10 minutes	Erik Wilkinson		
Discussion	Erik Wilkinson informed the members in attendance that students, faculty & residents are freely invited to suggest items for the collection. We cannot guarantee that we will procure the item, but we will take it into serious consideration.		
Conclusions	A form was distributed for the members to take back to their departments, colleagues to distribute.		

minutes

Action Items	Person Responsible	Deadline
Forms distributed – Members encouraged to make copies for colleagues.	Member	NA
Library Information Literacy Courses		
10 Minutes	Travis Real	
Discussion	Travis informed the members in attendance of the literacy courses available online. Departments have the option of making the courses required or optional for their students.	
Conclusions	NA	
Action Items	Person Responsible	Deadline
Members inform their departments and colleagues of the courses that are available. < http://www.ttuhsc.edu/libraries/infolit.aspx >	All	NA

Faculty Feedback & Future Planning		
20 minutes	Members	
Discussion	The floor was opened up for general discussion. One item discussed was frequency of meetings and possible agenda topics. It was decided that the committee will meet once a month in the late afternoon when members are able to attend. The library will also work towards having a regular event to highlight the various resources. At this time it will probably be a donuts and coffee event the last Friday of each month. Also, possible areas where the Library might be of service were also discussed, like in the case of Journaling Clubs. The subject of teaching library database/resource classes in the late afternoon was also discussed. Travis and Erik will get together and plan for the first training session, probably for the end of March. Also, Erik has set-up a “Google Group” for the committee. An invitation was sent right after the meeting from the online handle “Vidar-Shouts.” (Erik apologizes for any confusion that this may have caused). Please contact him if you have any questions regarding joining the group.	
Conclusions	NA	
Action Items	Person Responsible	Deadline
Next meeting: Wed. Feb 27 th at 4pm	All members	2/27/13
Erik and Travis plan for future planning classes.	Erik & Travis	3/31/13