

# minutes

| Library Committee – Odessa/ Permian Basin   |  |                    |                   |
|---|--|--------------------|-------------------|
| 1.29.2014   |  | 4PM                | Library, Upstairs |
| Meeting called by   | Travis Real  |                    |                   |
| Type of meeting   | Standing Committee   |                    |                   |
| Facilitator   | Erik Wilkinson, MLS  |                    |                   |
| Note taker  | Brenda Ferrante  |                    |                   |
| Timekeeper  | Brenda Ferrante  |                    |                   |
| Attendees   | Travis Real, Brenda Ferrante, Cindy Burnett, Dr. Sanju Joseph, Riesa Welch, Breanna Goodwin                      |                    |                   |
| Welcome, Call to Order + Reading & Approval of Minutes  |  |                    |                   |
| 10 minutes  | Travis Real  |                    |                   |
| Discussion  | Meeting called to order at 4:10pm. Members present took a few moments to read over November's meeting's minutes. |                    |                   |
|   |  |                    |                   |
|   |  |                    |                   |
| Conclusions   | Meeting minutes approved   |                    |                   |
|   |  |                    |                   |
| Action Items  |  | Person Responsible | Deadline          |
| None  |  |                    |                   |
|   |  |                    |                   |
| Chairman's Report   |  |                    |                   |
| 0 minutes   | Dr. Castracane   |                    |                   |
| Discussion  | Dr. Castracane was not in attendance.  |                    |                   |
|   |  |                    |                   |
|   |  |                    |                   |
|   |  |                    |                   |
| Action Items  |  | Person Responsible | Deadline          |
| None  |  |                    |                   |
|   |  |                    |                   |
| Library News & Offerings  |  |                    |                   |
| 30 Minutes  | Travis Real  |                    |                   |
| Discussion  |  |                    |                   |
| Working on Outreach Programs for the year 2014/2015   |  |                    |                   |
| Process of hiring new S.A.  |  |                    |                   |
| A table set up outside the cafeteria at the hospital for the Outreach Program, scheduled for Friday 1-31-14       |  |                    |                   |
| Have staff and students look into the Chronicle of Higher Education website and get feedback on the next meeting. |  |                    |                   |
| Having plans to be more involved in journal clubs.  |  |                    |                   |
| Presenting on online elective course available in the Fall- GIHC 5311: health Information Resources Management    |  |                    |                   |
| Promoting Access Online   |  |                    |                   |
| Conclusions   |  |                    |                   |
|   |  |                    |                   |
|   |  |                    |                   |
| Action Items  |  | Person Responsible | Deadline          |
|   |  |                    |                   |
|   |  |                    |                   |

# minutes

| Faculty / Student Feedback                              |  |                                       |
|---|--|---------------------------------------|
| 10 Minutes  |  | Faculty & Students/ Residents present |
| Discussion  | Faculty members and students went around the room and discussed various library issues. Two students were present. |                                       |
|   | Student feedback: A request for longer due dates on checked out books. From 2 weeks to possibly 3 weeks.           |                                       |
|   |  |                                       |
|   |  |                                       |
| Conclusion  |  |                                       |
|   |  |                                       |
| Next Scheduled Meeting                                  |  |                                       |
| Next meeting is scheduled for February 19, 2014 at 4pm. |  |                                       |
| Ending Time   |  |                                       |
| 4:50pm  |  |                                       |



DATE OF MEETING: 19 FEB. 2014

### **Library Committee Minutes**

Meeting called by Erik Wilkinson

Facilitator Erik Wilkinson

Note Taker Travis Real

Time Keeper Travis Real

Attendees Erik Wilkinson, Travis Real, Riesa Welch, Breanna Goodwin, Dr. Saju Joseph

### **Welcome, Call to Order + Reading & Approval of Minutes**

Meeting called to order at 4:15PM. Members present took a few moments to read over January's meeting minutes.

Meeting minutes approved.

### **Chairman's Report**

Dr. Castracane was not in attendance.

### **Library News & Offerings**

30 Minutes Erik Wilkinson

2 new Student Assistant workers have been hired.

Next Lunch & Learn session is scheduled for February 27, and will be on the topic of Clinical Key.

The Librarians will have a presentation at the next Research Seminar talk on February 28. The talk will be on Research Use of the Library.

The library will be involved in new initiative of installing software this summer, which will allow patrons to use credit cards or debit cards to pay for library related services (late fees, Paper Cut accounts, etc.).

Erik is working with Dr. Ventolini's office in implementing new program that will allow department representatives to donate essential reference items to Health Sciences Center Library for Odessa branch campus.

Erik is scheduled to give NLM (National Library of Medicine) and NNLM(National Network of Libraries of Medicine) sponsored talks to public libraries in Fort Stockton and Alpine.

Travis gave brief introduction talk on Clinical Key resources, which is the library promotion for February 2014.

### **Faculty/Student Feedback**

Dr. Joseph expressed interest in establishing an elective class that would provide students with 'life skills' to better prepare students in working in the hospital. He specifically gave examples such as interviewing skills and dress codes as examples. He also expressed interest in implementing survey software to help provide numerical data to help with this.

The students presented had no news to share, but requested that check out items be renewed two weeks long(for a total of four weeks) like they thought it was done in Lubbock. Erik said that he'll check with his supervisor to see if this was possible.

### **Next Scheduled Meeting**

The next library committee meeting is scheduled for April 30, 2014 at 4PM in the same location(Historical Books Room).

### **Ending time**

5:01PM

*LIBRARY COMMITTEE- LIBRARY OF THE HEALTH SCIENCE- ODESSA/PERMIAN BASIN*

**30 April 2014** / 4pm / Library Study Room-#2C97 Historical Books Reading Room.

**AGENDA:**

- Welcome, intros. & Call to Order: Erik Wilkinson, MLS/ Unit Associate Director
- Approval of Las Meeting's minutes: Group
- Library News & Offerings: Erik Wilkinson
- Databases & Resources Update: Travis Real
- Faculty Feedback & Concern: Group
- Future Planning: Group

***Library Committee Minutes***

Meeting called by Erik Wilkinson

Facilitator Erik Wilkinson

Note Taker Sarah Govea

Time Keeper Sarah Govea

**Attendees:** Erik Wilkinson, Travis Real, Cindy Burnette, Dr. Saju Joseph, Sarah Govea

**Welcome Call to Order + Reading & Approval of Minutes**

Meeting called to order at 4:15PM. Members present took a few moments to read over April's meetings minutes.

Meeting Minutes approved.

**Library News & Offerings**

15 minutes Erik Wilkinson

Donations of journals from a retired Doctor, like 150 boxes.

Donate subscription "Chronicles" by Dr. Ventolini newest edition kept in Dean office

10mintues Travis Real

GSBS 5311 Health information resources management –his teaching this course for undergraduate nursing, he point out there are 6 modules, each modules is assign to librarian, to be taught. It can be taught long distance. He has available syllabus information if anyone is interested.

10minutes Cindy Burnette

Spoke about they have 21 new students coming in. she mention also new recruiter officer Sonja Morris

30minutes Dr. Saju Joseph

Going to have practice run- with trauma scenarios this will happen in next month. On these trauma scenarios his going to have the students practices for real action process. Where student will dress goes thru the motion. He also going have them do a dissection of a pig, this teaches the students to work as team helps each to other out and solving what in trauma.

### **Next Scheduled Meeting**

The next library committee meeting is scheduled for May 28, 2014 at 4PM in the same location(Historical Books Room).

### **ENDING TIME**

4:38PM

*LIBRARY COMMITTEE- LIBRARY OF THE HEALTH SCIENCE- ODESSA/PERMIAN BASIN*

*10 December 2014 /4pm/Library Study Room-#2C97 Historical Books Reading Room.*

**AGENDA:**

- Welcome, intros. & Call to Order: Erik Wilkinson, MLS/ Unit Associate Director
- Approval of Last Meeting's minutes: Group
- Library News & Offerings: Erik Wilkinson
- Databases & Resources Update: Travis Real
- Faculty Feedback & Concern: Group
- Future Planning: Group

***Library Committee Minutes***

Meeting called by Erik Wilkinson

Facilitator Erik Wilkinson

Note Taker Sarah Govea

Time Keeper Sarah Govea

**Attendees:** Erik Wilkinson, Travis Real, Dr.Castracane ,Dr. Saju Joseph , Dr.Sanjit Bindar is out of town , Dr. Kumar, Sarah Govea

**Welcome Call to Order + Reading & Approval of Minutes**

Meeting called to order at 4:06 PM. Members present took a few moments to read over October 's meetings minutes.

Meeting Minutes approved.

**Library News & Offerings**

15 minutes Erik Wilkinson

Erik was stating about Dr. Castracane would like to see more donation of journals, and books. He also directed the question to Dr. Kumar, if they had journal club were they could go attain. Dr. Kumar stated they do once month, Erik also mention about have MKSAP 16 available to check at the front desk. There board vitals this you may draw it to know the anatomy tv. This helpful will be available in late 2014 early

2015. He and Travis also attend Area Agency on Aging Caregivers conference in Midland .Erick gave small talk library and its service,. The outreach was in Midland Memorial.

15 minutes Dr. Kumar

Mention he was like to attend some journal clubs that are being offer. He also stated he would like to see student attend this library committee meeting. He would email other professor about the book donation information.

15 minutes Travis

Some of database multimedia are available with smart phones app. He would be glad to help anyone needing assistant to log in database, just to let him know. Some of this database multimedia to log in you would need email and password. He also mention that database board vital has physical therapy exam, the physical therapy students .he too also attend the Midland Memorial Hospital outreach.

December 10, 2014 at 4 pm.

**ENDING TIME**

4:30 PM