

minutes

Library Committee – Odessa / Permian Basin			
3.27.2013		3pm	Library, Upstairs, Rm # 2C97
Meeting called by	Erik Wilkinson, MLS		
Type of meeting	Standing Committee		
Facilitator	Erik Wilkinson, MLS		
Note taker	Erik Wilkinson / Travis Real		
Timekeeper	NA		
Attendees	Erik Wilkinson, MLS, Travis Real, MSLS, Dr. Neeraj Kumar, Cindy Burnette, MSN, RN, CA-CP SANE, Dr. Daniel Castracane		
Welcome, Call To Order + Reading & Approval of Minutes			
10 minutes	Erik Wilkinson		
Discussion	Meeting called to order at 3:06 pm. Members present took a few moments to read over last meeting's minutes.		
Erik also recognized new member Cindy Burnette of the School of Nursing and welcomed her aboard.			
Conclusions	Meeting minutes approved.		
Action Items		Person Responsible	Deadline
None.			
Chairman's Report			
10 minutes	Dr. Castracane		
Discussion	Still soliciting the departments / faculty for donated journals. Noted that PA representative has not been selected. Regarding classes, market via newsletter / email option. Also suggested capping classes at 20.		
Action Items		Person Responsible	Deadline
None			
Library News & Offerings			
10 Minutes	Erik Wilkinson		
Discussion	Library Booksale will start on April 1 and run through the 7 th . These are strictly donated items and not from the collection.		
We are need of students from the Nursing and PT program. Cindy Burnette and Dr. Kumar will canvass the students to see who might be interested.			
Dr. Castracane suggested that the librarians might seize upon the opportunity to attend the meetings that students have on Tuesdays / diadactic sessions that they have with residents.			
Library would like to offer classes each month on a same date / time basis.			
Conclusions	Library will offer classes the last Thursday of the month, starting at 12noon & lasting until about 1pm. Topics will include the database / resource of the month, plus an open forum for any attendee to ask library/research -related questions.		

minutes

Action Items	Person Responsible	Deadline
Erik / Travis will put together classes and market them to the student body.	Erik / Travis	asap
Faculty / Student Feedback		
10 Minutes	Faculty & students/residents present.	
Discussion	Dr. Kumar suggested holding open journal clubs at library. Dr. Castracane suggested attending residency lectures that Tina Leal coordinates.	
We are need of students from the Nursing and PT program. Cindy Burnette and Dr. Kumar will canvass the students to see who might be interested.		
Dr. Castracane suggested that the librarians might seize upon the opportunity to attend the meetings that students have on Tuesdays / diadactic sessions that they have with residents.		
Dr. Kumar suggested that the Committee meet every other month. The Committee discussed and agreed that this is acceptable.		
Conclusions	Next meeting will be held on May 29 at 3pm.	