

EXECUTIVE SUMMARY

I. Background:

On or about March 19, 2020, as Covid started to divert unit resources to surveillance and monitoring of symptomatic and asymptomatic patients, the joint medical directors for TDCJ approved guidance that all units would discontinue normal operations and focus on emergency operations consistent with UTMB and Texas Tech campus declarations, both of which adhered to state government directives ceasing elective and non-essential specialty care in community based health care entities. This eliminated all but chronic care for certain diagnoses, urgent and emergent care, and routine medication administration within TDCJ. Specifically, chronic care and routine physical examinations to include preventive medicine was deferred until further notice. While some TDCJ units have had multiple cases of Covid 19 on their units, others have remained relatively unscathed and some have had no cases.

II. Plan:

In an effort to resume medical services outside of emergent and urgent care following Covid 19 lockdown procedures, UTMB and Texas Tech CMC senior leadership has developed a plan to start resuming clinic flow back to pre Covid 19 pandemic levels in adherence with social distancing guidelines recommended by the CDC. Especially on those units where there are no cases currently, UTMB and TT CMC senior leadership would like to propose bringing back routine care at 25%, 50% and 75% of normal levels in the waiting areas. Unit management, in collaboration with their security partners, has determined waiting area capacities and subsequent numbers of patients corresponding to these percentages. The plan would be to resume services at the 25% level initially, progressing to elevated levels only on units that currently do not have any Covid cases as indicated in yellow in attachment A for UTMB. Attachment B outlines Texas Tech's waiting room capacities as well. Attachment C outlines Texas Tech's plan for resuming services at the Montford Facility specifically.

Additionally, each discipline would focus on levels of care as outlined in the chart below:

Discipline	0% to 25%	26% to 50%	51% to 75%	76% to 100%
Medical	Urgent/Emergent	Chronic Care	Routine Sick Call	Annual Physicals
Dental	Level 1	Level 2 and Perio Program	Level 2 and Perio Program	Level 3
Mental Health	Urgent/Emergent	Chronic Mentally Ill	Routine Sick Call	Enhanced Programming
Nursing	Urgent/Emergent	Infectious Disease Mgt/Preventative Care	Treatments	Routine Sick Call

III. Timeline:

1. Upon clinics resuming routine care, they will phase in care in 21-day increments, if they continue to have no patients in medical isolation, starting at 25%, 50%, 75% and finally 100%.
2. UTMB CMC and Texas Tech would like to start September 1, 2020.
3. If, at any time, a patient is moved into isolation due to suspected C-19 or a positive result, the unit will immediately notify the regional team and revert to urgent/emergent scheduling practices.
4. Once the unit is scheduling at 50% capacity, they will begin including all Chronic Care Clinics that are currently due.
5. Once the unit is scheduling at 75% capacity, schedule sick call as normal and continue to schedule Chronic Care Clinics that are currently due as well as Annual Exams that are currently due and any routine appointments for all disciplines.
6. Once the unit is scheduling at 100% capacity, all appointment types should be scheduled and up to 20% of the daily schedule for all disciplines will include past due appointments until all are seen.
7. Management teams must work together to ensure all disciplines schedule according to the allotted capacity.
8. Modified lay-in times and days will be necessary to accommodate all departments when scheduling at limited capacities. Facility management teams are responsible for developing a seven-day work week and/or incorporating evening hours, if necessary, to accommodate growing capacity demands.
9. Waiting rooms and queuing for appointments will adhere to CDC recommended 6-foot distancing and units will mark distancing requirements in waiting areas and hallways to comply with these standards. UTMB and Texas Tech leadership is working with TCI leadership to manufacture standardized markers to ensure that patients adhere to distancing procedures.