

## Year 1 and Year 2 Elective Course Application

### I. Course type and Description

1) Course type (Check all that apply)

- New Faculty-led elective
- New Student-led elective
- Recertification of a Student-led Elective
- Revised submission of new elective

2) Course title:

3) Course description: (for listing in a preclinical electives catalog—150 words or less)

4) Student Enrollment

- Only first-year students
- Only second-year students
- Only first- and second-year students
- Other

5) Prerequisites List below any prerequisites such as foreign language requirement (e.g., two years of Spanish)

6) Faculty Course leader(s) **or** Faculty Advisor(s) and contact information:

7) Departments involved (if relevant):

8) Student-led Elective—Student Course Coordinator(s) and Contact information:

9) List the faculty member **or** student who will be responsible for the overall coordination of the course (planning, implementation, evaluation):

10) Who would benefit from taking the course?

11) What sources of data are you using to identify your needs assessment and learning objectives:

(Check all that apply)

- Focus group
- Survey of target audience
- Requests from students
- Requests from faculty
- Previous program evaluations
- Peer reviewed journal articles
- Observed needs based on M&M, epidemiologic data, national guidelines, ethical issues, societal trends (please specify):
- Other (please describe):

## **II. Objectives Content and Description**

1.) What are the educational goals and objectives for the elective. List all in order of priority 1, 2, 3.... all that apply.

2.) What skills do you expect students to develop or deepen? (Check all that apply)

- critical thinking, i.e., diagnostic reasoning
- procedural skills
- communication skills (verbal and written expression)
- clinician competence
- improvement in patient care or performance in practice.
- Other

3) List Lecture/Seminar topics, and faculty including any proposed guest speakers, (it need not be definitive, complete or scheduled by week/class but it should be sufficient to allow the committee to understand the course content).

4) Please include any required resources (Textbooks, etc):

5) Total Number of Hours

(A minimum of 12 hours of educational time (can be face-to-face or independent study))

6) Identify the type of instruction: (check all that apply)

- Lecture
- Lecture/Discussion
- Lecture/Laboratory
- Seminar
- Demonstration/workshop
- Self directed learning
- Web/Online content
- Site- based community based learning component
- Other

7) Describe how students' coursework will be evaluated to complete a final grade. Preclinical electives are graded **as Pass/Fail**. No honor grades. **Mandatory Attendance** is required. Ideally, there will be at least one other element to grading besides attendance. Please indicate below a percentage weighting for each component with the sum percents equaling 100%.

- Mandatory Student Attendance of >80%            %
- Written exam            %
- Oral exam            %
- Final paper            %
- Final project            %
- Journal/portfolio            %
- OSCE or demonstration of a clinical skill            %
- Other            %

8) Evaluation Criteria (e.g., well-written, five page paper utilizing three research studies)

9) Describe how you will evaluate the faculty/course?

10) If this is a recertification course application, please attach an **evaluation report** on the effectiveness of the student-led preclinical elective. Based on the evaluation data, comment on how the course will be revised to improve its effectiveness.

### **III. Course Logistics**

1) Location (Check all that apply)

- On Campus
- Hospital or Clinical Site
- Community physician site
- Community organization site
- Other

2) Class time (hours/week)

# of weeks

# of Hrs. per week

3) Preferred meeting time:

4) Semester offered:

Fall

Spring

Fall and Spring

Academic year:

5) Maximum number of students:

6) Minimum number of students:

7) Budgetary requirements (if applicable):

8) Other requirements:

Signatures:

Faculty Course Advisor(s)

Student Course Coordinator (s)