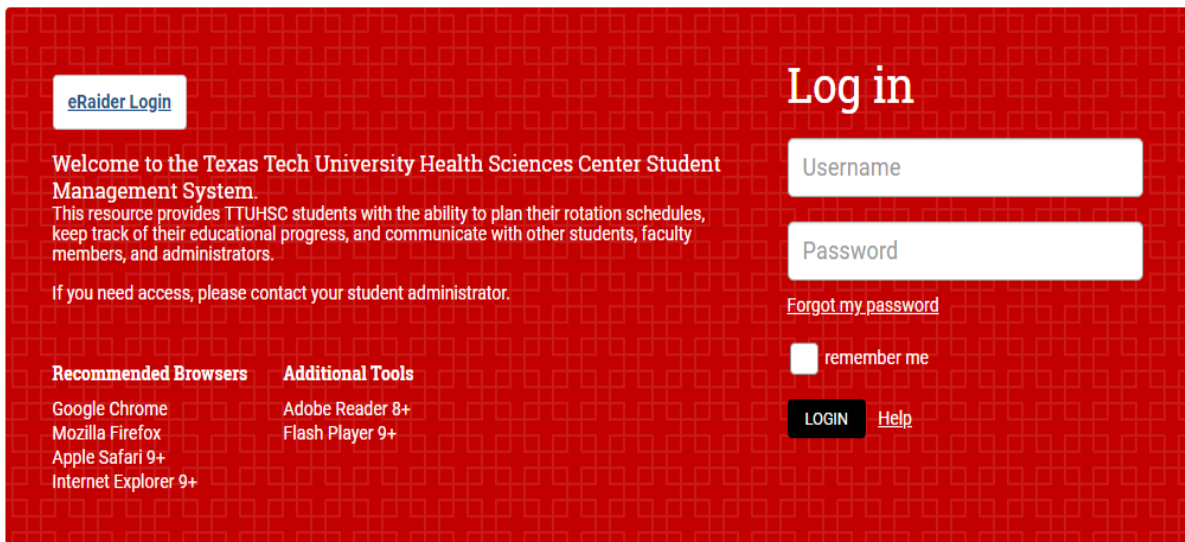


# New Student Information Instruction Sheet

Please note that you will not be able to access this form until I have verified you have a validly formatted email address and given you access. If your HSC email address does not match the required format of [firstname.lastname@ttuhsc.edu](mailto:firstname.lastname@ttuhsc.edu), please look back over your instructions on how to update this. Once you have updated your email address, email Lauren Spangler at the email address listed at the bottom of this how-to and she will let you know when your access has been approved.

To sign into MedHub, please go to <https://ttuhsc.medhub.com/index.mh> and click on the upper left hand button that says **eRaider Login**.

A screenshot of the MedHub login page. The page has a red background with a white grid pattern. On the left, there is a white button labeled 'eRaider Login'. Below it, the text reads: 'Welcome to the Texas Tech University Health Sciences Center Student Management System. This resource provides TTUHSC students with the ability to plan their rotation schedules, keep track of their educational progress, and communicate with other students, faculty members, and administrators. If you need access, please contact your student administrator.' Below this, there are two columns: 'Recommended Browsers' (Google Chrome, Mozilla Firefox, Apple Safari 9+, Internet Explorer 9+) and 'Additional Tools' (Adobe Reader 8+, Flash Player 9+). On the right, the heading 'Log in' is displayed. Below it are two white input fields for 'Username' and 'Password'. There is a link for 'Forgot my password' and a checkbox for 'remember me'. At the bottom right, there is a black 'LOGIN' button and a 'Help' link.

# New Student Information Instruction Sheet

From there you will be taken to a login page where you must sign in with your eRaider username and password.



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER™

Sign in with your eRaider username

Sign in

Once you log into MedHub using your eRaider credentials, you will be taken to the Home Page.



- Home
- Portfolio
- Schedules
- Procedures
- Evaluations
- Conferences
- Help

Welcome, Test Student (TEST)

### Urgent Tasks

Incomplete Evaluations (2)

### Personal Calendar

Monday, April 15

(No activities)

Tuesday, April 16

(No activities)

Wednesday, April 17

(No activities)

Thursday, April 18

(No activities)

Friday, April 19

(No activities)

View myCalendar

### Tasks

[Change Password](#)

[Review Records](#)

[Update Insurance Info](#)

[Preferences](#)

[Manage Enrollment](#)

### Announcements

(no events)

### Resources/Documents

- [Faculty Directory](#)
- [Resident/Fellow Directory](#)
- [Student Directory](#)
- [Residency Program Directorv](#)

Texas Tech University Health Sciences Center - Portal Channel

**Texas Tech Health Sciences Center  
School of Medicine Vision:**  
Graduates will be knowledgeable, competent, and  
compassionate health professionals who work diligently to  
improve the health of the public.

### Reuters - Health News

[Measles cases rose nearly four-fold in first quarter 2019: WHO](#)

The number of measles cases worldwide nearly quadrupled in the first quarter of 2019 to 112,163 against the same period last year, the World Health Organization (WHO) said on Monday, citing provisiona...

[Catalent seeks slice of gene therapy market with Paragon buy](#)

Contract drugmaker Catalent Inc said on Monday it would buy privately held Paragon Bioservices Inc for \$1.2 billion in cash, bolstering its capabilities to make gene therapy drugs for its biotech clie...

[U.S. sees surge of nearly 20% in confirmed cases of measles, CDC reports](#)

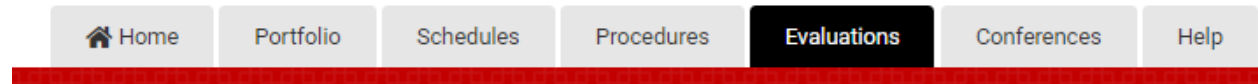
The number of confirmed cases of measles in the United States this year jumped by nearly 20 percent in the week ended April 11 in the country's second-worst outbreak in nearly two decades, federal hea...

[U.S. Supreme Court rejects Allergan bid to use tribe to shield drug patents](#)

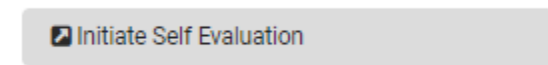
The U.S. Supreme Court on Monday cast aside pharmaceutical company Allergan Plc's unorthodox bid to shield

# New Student Information Instruction Sheet

To access the evaluations you need to fill out, click on the **Evaluations Tab** on the top.



You will be taken to a screen where you can see your Evaluation Requests (you won't have any yet). To self-initiate your New Student Information Sheet, click on the button that says **Initiate Self Evaluation**. (This might be on the side of the page or at the bottom depending on the width of your browser.)



Now you should see the form that is about to be created for you called New Student Information Sheet in the course AAA – New Student Orientation. **Click Submit**.

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Please select the form to initiate the evaluation.

Course **AAA - New Student Orientation**

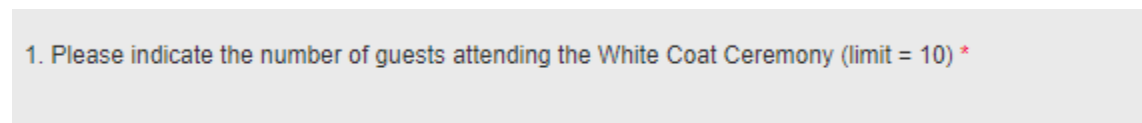
Evaluation Form: **New Student Information Sheet**

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**Submit**

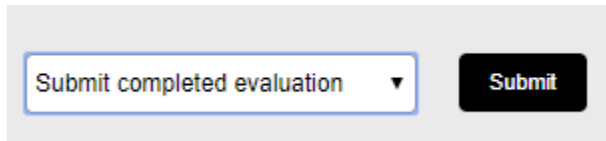
You are now viewing the New Student Information Sheet. Notice any question that is mandatory has an \* at the end of the question. Any question that does not have this \*, you may skip if you desire.

Example:



## New Student Information Instruction Sheet

At the bottom of the evaluation, when you are ready to submit, make sure the drop down box says **Submit Completed Evaluation** and then click the **Submit** button. If you are not ready to submit, you can change the drop down to Save Answers – I will finish later then click Submit.



The image shows a user interface for submitting an evaluation. On the left, there is a dropdown menu with the text "Submit completed evaluation" and a small downward-pointing triangle to its right. To the right of the dropdown menu is a black rectangular button with the word "Submit" written in white text.

If you have saved an evaluation for later, you will see it in your Evaluation Requests under the Evaluations tab. **Please do not initiate a second evaluation.** To complete the evaluation you have partially completed, click on the name of the evaluation in the request box to open the evaluation back up.

### Evaluation Requests

<u>Evaluation</u>	<u>Date</u>	<u>Rotation</u>	<u>Service</u>	<u>Status</u>
<a href="#">Self Evaluation - New Student Information Sheet</a>	04/15/2019	--	--	Partially Completed

**If at any time you find yourself in need of assistance logging into MedHub or finding the form to fill out, please contact Lauren Spangler ([lauren.spangler@ttuhsc.edu](mailto:lauren.spangler@ttuhsc.edu), 806-743-4194). She will return your email as soon as possible.**