



Dear Class of 2025,

Welcome to Texas Tech University Health Sciences Center School of Medicine! You are joining the community of health care professionals at a challenging and unique time in our global history. We, in the Office of Student Affairs, are looking forward to working with each of you and helping you adjust to medical school. This office plays an integral role in the education of medical students. The Office of Student Affairs offers academic and career counseling and provides a wide variety of other support services for our students on a daily basis. The office serves as a student advocate and a liaison between students, faculty, and administration.

Please go to the [Class of 2025 link](#) to access the following important documents related to your upcoming matriculation into TTUHSC School of Medicine:

- Welcome from the Dean
- Class of 2025 important dates
- Clinical campus information
- Significant Other Verification Form
- Computer requirements for 2021 – 2022
- Medical services and immunization requirements
- Student health insurance requirement
- TTUHSC SOM Immunization Requirements Form
- Financing medical school information (from TTUHSC Financial Aid Office)
- Title IX and HIPAA modules instruction sheet
- Safety training instructions
- Required equipment for MS 1 students
- New Student Information instructions
- White coat sizing chart
- White Coat Ceremony information

Items to be returned/submitted to the **Office of Student Affairs**:

- [Clinical campus preference request](#) (online submission) – *due May 21, 2021*
 - Form can be accessed here: www.ttuhschool.edu/medicine/student-affairs/campusassignment.aspx
- New Student Information – *due May 21, 2021*

Documents to that need to be returned to the **Office of Institutional Health**:

- SOM immunization requirements and supporting documentation – *due July 9, 2021*

Other important information related to joining the TTUHSC School of Medicine community:

1. **SOM students are required to have an email address that meets TTUHSC formatting guidelines** of firstname.lastname@ttuhsc.edu. A correctly formatted HSC email is a pre-requisite to gaining access to many third-party clients associated with participating in the SOM curriculum including: MedHub (SOM evaluation software), ExamSoft (SOM examination software), and Poll Everywhere (SOM audience response software).

To verify or change your email address, go to eraider.ttu.edu and click on *Manage Your Account*. Sign in with your eRaider information. Once signed in, scroll down to Email and Activate your HSC email if you haven't already done so or click on *More Info* and then *Change Your Email Address*. Please note – if the preferred format of firstname.lastname@ttuhsc.edu is already taken firstname.middleinitial.lastname@ttuhsc.edu is acceptable.

2. **Prior to MS 1 orientation**, you are expected to complete several online training modules. Follow the instructions provided for each set of required trainings:
 - **Safety Training Education for Students (STEPS)**
 - **Lab Safety Essentials (LSE)**
 - **Title IX Training**
 - **HIPAA Privacy and Security Training**
3. For the protection of our TTUHSC health care personnel and patients the School of Medicine has adopted a [Blood Borne Pathogen Infection Policy for Medical Students](#). Please be familiar with this policy upon entry into the School of Medicine. If you have any questions regarding the Blood Borne Pathogen Infection Policy for Medical Students, please contact the School of Medicine Office of Student Affairs.
4. **Class of 2025 MS 1 orientation will be in person**. The current dates for MS 1 orientation are July 28th – July 30th. Attendance at MS 1 orientation activities is **mandatory for all incoming students**. Details regarding MS 1 orientation will be made available to the class in a second communication you will receive from our office in July. The Phase 1 curriculum officially starts Monday, August 2nd. All Class of 2025 students are expected to be present in Lubbock for the start of the Phase 1 curriculum.
5. **It is your responsibility to keep us informed of any address changes** by emailing janet.shedd@ttuhsc.edu to ensure you are receiving timely communication from us that is necessary prior to your matriculation.
6. Housing in Lubbock is plentiful and rents are reasonable. Although some students want to buy houses, please remember the housing market is very uncertain and selling a house in two or four years may be difficult. Also, please be mindful that purchasing a house in Lubbock after receiving your acceptance to the School of Medicine **does not** impact assignment to a Lubbock based clinical campus. To access the online Lubbock Apartment Guide, you can visit www.lubbockapartments.com/.

We look forward to welcoming you to Lubbock and Texas Tech University Health Sciences Center School of Medicine. Please visit, email, or call us at (806) 743-3005 if you have any questions, or if the Student Affairs staff can assist you in any way as you prepare to enter medical school.

Sincerely,

A handwritten signature in black ink that reads "Lauren Cobbs MD". The signature is fluid and cursive, with the "MD" written in a slightly larger, more distinct font at the end.

Lauren Cobbs, M.D., M.Ed., FACP
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