



TTUHSC School of Nursing is committed to bringing you the best resources available to help you in your job search. CareerShift offers the most comprehensive online resource, designed to support the # 1 request of job seekers: *an easy to use web site to conduct and organize their job search.*

CareerShift's set of tools and applications provide a very unique opportunity to job hunters. While other web services provides bits and pieces of the job hunt process, only CareerShift provides an easy-to-use approach for bringing all these parts together to crack the "hidden job market" and for managing the job hunt all in one place. With CareerShift, you can:

- Search, store & record job listings at all publically posted websites, company websites, and newspapers.
 - Get inside contact information immediately, including email addresses, for millions of companies, even alumni, then save and manage your lists.
 - Upload/ Copy and Paste as many targeted resumes and cover letters needed or upload your current documents.
 - Work with Career Services to create unlimited e-mail campaigns with your saved contacts, resumes and cover letters. You can choose to send your lists to yourself for a postal campaign.
 - Campaigns are automatically saved and recorded. In MY CALENDAR, you can keep notes, and set reminders for follow-ups.
 - Access your confidential CareerShift account from anywhere, anytime, 24/7.
1. Go to <http://ttuhscson.careershift.com/>
 2. Click sign up. Fill out required information.
 3. Select a security question and answer.
 4. Answer the human verifier question.
 5. Check user agreement.
 6. Click Next. When prompted use access code: **soncareers**
 7. You will be brought to your CareerShift account.

Questions can be directed to admin@careershift.com or call Toll free 888-232-0632

CareerShift Can Help You Find a Job Now!

What is CareerShift?

CareerShift is a set of integrated **job search tools**.



Search, select and store job listings from all job boards and all company job postings.



Get up-to-date contact information, including e-mail addresses, for millions of companies.



Manage your confidential account securely from any computer 24/7, to update & maintain your organized and recorded job search.



Access in-depth information about contacts and companies posting jobs.



Record, save and store your correspondence history records automatically.



Create personal marketing campaigns, including unlimited resumes and cover letters easily, and save them to access, print or e-mail.

Take control and get started today!

→ Step 1



→ Step 2

→ Step 3



Access CareerShift **for free!**

"CareerShift has changed the job search landscape..."

Jennifer Broyles Assistant Director,
Rutgers Career Services

careershift
job hunting & career management solutions

Super-charge your job search!

CareerShift provides an easy-to-use, approach for cracking the “hidden job market” and for managing your job hunt all in one place. You’ll be able to search for jobs and save your searches, find and save a list of contacts, create resumes and cover letters, and put them together in a targeted e-mail or postal mail campaigns. Then you can track your responses from “Come in for an interview” to “You’re hired.”

**It’s simple. It’s smart.
It’s confidential. It’s
convenient.**



How CareerShift Works.

All of our research and organization tools together create a focused discipline to help you find a job. With CareerShift, you can immediately use;

MY JOBS – to search for jobs and save them to your CareerShift account.

MY CONTACTS – to search for companies and contacts, then save and manage your networking list.

MY DOCUMENTS – to create as many targeted resumes and cover letters needed or upload your current documents.

MY CAMPAIGNS – to automatically create unlimited email and postal mail campaigns with your saved contacts and documents.

MY CALENDAR – to set your email alerts, get organized for follow up tasks.

With CareerShift you can:

- Search every job listing, including job boards and company websites
- Get inside contact information immediately, including email addresses, for millions of companies
- Create and organize all of your documents
- Confidentially market yourself
- Remain focused and organized
- Access your secure, private account from anywhere, anytime, 24/7



“It’s official! CareerShift landed me my first job!”

– Kelly Sigler

Here’s what students are saying...

“It is so easy to use and makes my job search much less stressful.”

“I tested the tool’s range.
No comparison!”

“I am blown away by the number of openings and quality of them.”

“I have been privy to amazing links that have saved me tons of time in my search.”

“No career site has offered the same comprehensive help that **CareerShift** is capable of.”

“You have to try CareerShift.”

careershift

job hunting & career management solutions

“I love this site...
CareerShift is actually addictive.
It is easily the best job search tool I have ever seen.”

