



TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER™
School of Nursing
Career Services Center

Registration & Log In Instructions for SONCareerLink

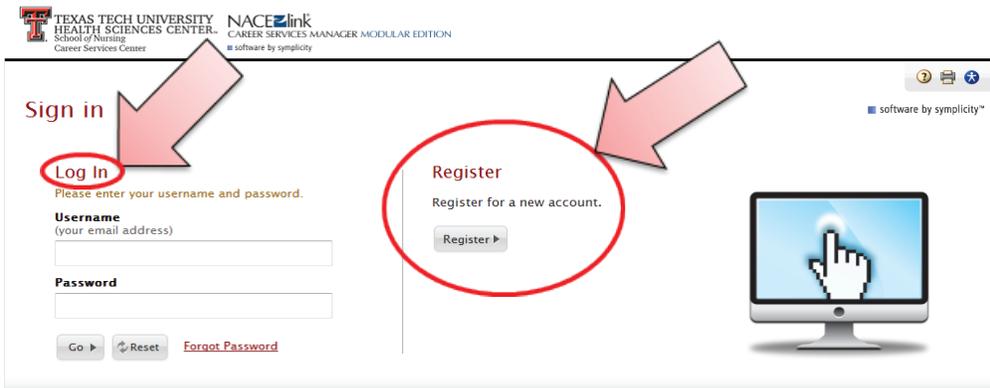
Lubbock Campus 2C 200
1.800.493.3954
ttuhsc.edu/son/career

Services & Resources:

- Online Job/Intern Search Database
- Career Counseling
- Resume & Cover Letter Review
- Interview Preparation
- Annual Career Fair
- Career Workshops & Events
- Individual Appointments & Walk-Ins
- Graduate School Advisement

The Career Services Center uses the SONCareerLink to manage student information, and student, alumni and employer communication. Learning to use the SONCareerLink and uploading your resume(s) into the system gives you access to hundreds of jobs and career development opportunities. The more complete and up to date your information is, the more able the Career Services Center is to help you with your job search.

If you are a current student you will be able to use your eRaider account name and password to log on to the SONCareerLink. If you are an Alumni follow the steps below to register for a new account.



1. From the login page, as shown above, choose “**Register for a new Account**”, found on the right hand side of the page. Even though the Registration page reads “**Student Registration**,” proceed with filling out this page as you will be asked if you are an alumni during the process.
2. Complete all demographic information and submit. Your account request will be forwarded to the Career Services Center for approval. You will also receive an email from **SONCareer@ttuhsc.edu** instructing you to verify your account. Your account cannot be approved until you have verified your email address per the directions in the email. **Be advised, the verification email may go to your junk or SPAM mail.**
3. Once your email has been verified, your Alumni account can be approved. The approval process may take anywhere from 10 minutes to 48 hours depending on the time of day and day of the week you submit your request.
4. Once your account has been approved you will receive an additional email which will include a link to SONCareerLink and your auto-generated password.
5. You may then return to the login page. Enter your username (email address) and your assigned password to log in to SONCareerLink. Upon your first login as a new user, you will be asked to complete your profile information before you will be allowed to access your alumni account.

