




# QUALTRICS TRAINING

Session 2  
April 13, 2020



# Session 2 – Creating a Project and Collaborating with Others

- Creating a project within Qualtrics
  - *From scratch*
  - *Pre-loaded template*
  - *From another project in Qualtrics*
- Collaboration
  - *Options within collaboration*
- Q&A

# Let's go to Qualtrics

- <https://tthsclubbock.co1.qualtrics.com/ControlPanel/>

# Collaboration with others

- Why collaborate?
  - *Quality Assurance*
  - *Data integrity*
- Collaborators can have any or all of the following permissions (each with options):
  - *Edit*
  - *View Reports/Responses*
  - *Activate/Deactivate a project*
  - *Copy a project*
  - *Distribute a project*

# Let's go to Qualtrics

- <https://tthsclubbock.co1.qualtrics.com/ControlPanel/>

Question Time

Thank you, see you in Session 3