

SIGMA THETA TAU IOTA MU CHAPTER  
Monthly Executive Board Meeting

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| <b>STTI Iota Mu Chapter</b>   |  | <b>DATE/TIME/LOCATION OF MEETING:</b><br>January 28 <sup>th</sup> , 2019<br><br>Zoom link: <a href="https://zoom.us/j/186757190">https://zoom.us/j/186757190</a>               |  |
| <b>OFFICERS:</b><br>PRESIDENT: DR. AMANDA VEESART<br>VICE PRESIDENT: DR. LANELL HARRISON<br>SECRETARY: RACHEL CHAPMAN<br>TREASURER: VENISA MORGAN |  | <b>BOARD MEMBERS:</b> CHAPMAN, RACHEL; MORGAN, VENISA; HARRISON, LANELL; THREADGILL, BREN; VEESART, AMANDA<br><br>A = Absent without Notice, AE = Absent with Notice (excused) |  |
| <b>ATTACHMENTS:</b>   |  | <ul style="list-style-type: none"> <li>Agenda</li> </ul>   |  |

| <b>Call to Order</b>                  |             | The meeting was called to order by Dr. Amanda Veesart @ 12:09pm   |   |   |
|---------------------------------------|-------------|---|---|---|
| <b>Approval of Meeting Minutes</b>    |             | Minutes approved 1/29/19  |   |   |
| Agenda                                | Time (Min.) | Key Points  | Actions   | Due Date and Person Responsible   |
| <b>Standing Reports:</b>              |             |   |   |   |
| 1. Presidents Report                  | 5m          | <ul style="list-style-type: none"> <li>Dr. Veasart should hear by January 31<sup>st</sup> if she makes the ballet for international position</li> <li>Dr. Harrison will move into the President position next January 2020</li> <li>Nominations will be held for the VP position</li> </ul> |   | Amanda Veesart  |
| 2. VP report                          | 5m          | <ul style="list-style-type: none"> <li>Need to begin working on the Key Award Report, have done by March 2019</li> </ul>  |   | Lanell Harrison   |
| 3. Treasurer Report                   | 10m         | Updates/balances<br>Treasurer reviewed balances, see attached reports   | Keep running sheet on grants for when money needs to be used related to seed grants   | Venisa Morgan   |
| 4. 1 <sup>st</sup> Counselor's report | 10m         | Include new leaders   | <ul style="list-style-type: none"> <li>14 Nurse Leaders approved for membership, two still in process of joining in 2018</li> <li>Nurse Leader accepted- Jeanette Gurley 1/2019</li> <li>Distinguished Speaker Series March 7<sup>th</sup></li> </ul> | Bren Threadgill<br><br>Venisa Morgan- set up and attend, email Lucy to send email to see if any member would like to attend |

| <b>New Business:</b>             |  |   |   |  |
|----------------------------------|--|---|---|--|
| 1. Grant request                 | 10m  | <b>See attachment</b><br>• Jen Collins  | Motion to accept the Freedom Wheels: Helping young adults formerly in foster care get a driver's license submitted by Jen Collins to fund for 500\$. Moved by Venisa Morgan and seconded by Dr. LaNell Harrison. Motion passes unanimously.   | All  |
| 2. Spring Conference             | 15m  | <b>Do we want to still try to do this?</b>  | Start planning now for new date for spring 2020.<br>Events committee  | All  |
| 3. Funding Request               | 5 m  | <b>Have due date for submission for travel funding requests and a funding date. One date to review the submitted requests with rubrics.</b> | Lucy to send out email to members to notify them of deadline for travel request to STTI research congress submitted by April 15 <sup>th</sup> , then date to expect funding notification April 22 <sup>nd</sup> .<br>Executive committee to discuss and vote on our currently schedule meeting April 22 <sup>nd</sup> . Lunch meeting | Dr. Amanda Veasart   |
| 4. Chapter Key Award             | 15m  | <b>See attachment-Due July 15</b>   | Dr. Veasart to share draft with Executive Board, ask at the next general meeting for items related to the Key Award<br><br>Executive Board to review and add information  | Dr. Veasart, March 1 <sup>st</sup><br>Executive Board, May 1 <sup>st</sup> |
| 5. March General Meeting         | 10m  | <b>Discussion related to the next general member meeting to hold a dinner meeting<br/>Place capable of supporting zoom</b>                  | Bren to get with events committee to set up a dinner event for the next general meeting   | Bren Threadgill,<br>February 1 <sup>st</sup>                               |
| <b>Adjournment</b>               | The meeting was adjourned by Dr. Amanda Veasart @ 1:13pm |   |   |  |
| <b>Next Meeting</b>              | Feb 25 <sup>th</sup> 2019-All Board meeting              |   |   |  |
| <b>Name of Meeting Secretary</b> | Rachel Chapman   |   |   |  |