

# P2 2022 Fall Registration

Fall 2022 Registration will be mid-June

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*Professor*

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# A Few Reminders

- Absence Policy – Notification of Absence Form
- Complaints/Praise/Grievances
- Student Health Insurance

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# Notification of Absence

**Current Students**      (<https://student.ttuhsc.edu/pharmacy/current/> )

## Student Services

- [SOP Student Services Staff Contacts](#)
- [Class Pictures](#)
- [SOP Bootcamp Information](#)
- [Commonly Asked Questions and Answers](#)
- [HSC Office of Student Services](#)
- [Student Health](#)
- [SOP Counseling](#)
  - [Amarillo - Professional Counseling and Biofeedback Center](#)
  - [Abilene - Life Rennovations](#)
  - [Dallas - UT Southwestern Medical Center](#)
  - [Lubbock - Program of Assistance for Students](#)

## Policies, Procedures, and Forms

- [SOP Policies: Student Services/Academic Affairs](#)
- [Student Parking Vehicle Registration Form \(Amarillo P1 Stidents Only\)](#)
- [Student Parking Vehicle Registration Form \(Amarillo P2-P4 Students Only\)](#)
- [White Coat Order Form](#)
- [Red Name Badge Order Form](#)
- [SOP Student Government](#)
- [Student Immunization Policy](#)
  - [TST Questionnaire \(Appendix A\)](#)
  - [New Immunizations Form \(Appendix B\)](#)
- [SOP Student Success Initiative \(SSI\)](#)
- [TB Questionnaire](#)
- [Petition Form](#)
- [Second Chance Policy](#)
- [Withdrawal Form](#)
- [Re-Admit Application](#)
- [Notification of Absence](#)





# Notification of Absence

**First Name\***

**Last Name\***

**Campus\***

**R Number\***

**Phone Number\***

Please fill out this field.

**Email\***

**Select all events that you will miss during your absence\***

- ☐ Assessments Quizzes Exams
- ☐ Lab
- ☐ Lectures
- ☐ Flex Friday Event
- ☐ IPE IPP
- ☐ OSCE
- ☐ Rotation Grand Rounds



Time and Date\*

Which course(s) are you missing?\*

B U I x<sub>2</sub> x<sup>2</sup> <> ✖

Reason for Request\*

Illness ▼

If Other please specify

Submit Form

**Notice:** Simply by submitting this form does not ensure approval. The following steps must be followed ([see Policy for wording and process](#)).

**If you are exhibiting symptoms or had exposure to COVID-19**

Students who

- Are exhibiting [symptoms](#) and/or have a temperature greater than 100 degrees Fahrenheit;
- Have tested positive for COVID-19; or
- Have had a high-risk exposure (see exposure risk below) with someone known to have tested positive for COVID-19;

will be required to stay off campus, and:

- Inform their course instructor/program director, and
  - If a student becomes sick after having already arrived on campus for the day, they will need to leave class or their clinical rotation as soon as possible.
- Submit an [online form](#) for follow up and additional guidance from the [TTUHSC Office of Institutional Health](#) before they resume their activities on campus.
  - The Office of Institutional Health will advise on the appropriate follow up needed including but not limited to, the need for testing, self-isolation requirements and/or advising to contact their health care provider.

# Filing a Complaint

## Complaints / Grievances

- [Report Professional Behavior - Good or Bad](#)
- [HSC Complaint and Grievance Policies and Links](#)
- [ACPE - Accreditation Concerns](#)

## Current Student's Page

<https://student.ttuhsc.edu/pharmacy/current/>

## Student Services Forms

It is the policy of the Texas Tech University Health Sciences Center to affirm the right of its students to a prompt and fair resolution of a complaint or grievance involving allegations of inappropriate behavior by other TTUHSC students or by TTUHSC personnel towards students. Policies and procedures for student complaints can be found in the TTUHSC Student Handbook ([http://www.ttuhsc.edu/student-services/documents/HSC\\_Institutional\\_Student\\_Handbook.pdf](http://www.ttuhsc.edu/student-services/documents/HSC_Institutional_Student_Handbook.pdf)).

- [Incident Report Form](#)
- [Title IX Complaint](#)

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# Student Health Insurance - Purpose

## Ensure Coverage

- Not Covered in Medical Service Fee
- Major Medical
- Emergency Care
- Specialty Care
- Pharmacy Services

## Clinical Requirement

- Training
- Proof of Coverage

## Value for Students

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# Student Health Insurance – Option 1

*No Health Insurance - Enroll in the Student Health Insurance Plan*

Facilitated by Academic Health Plans (AHP)

- Coverage must be for every semester you are enrolled.
- Information for Fall coverage will be posted soon.
- [www.ttuhsc.edu/student-life/health-insurance.aspx](http://www.ttuhsc.edu/student-life/health-insurance.aspx)

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# Student Health Insurance – Option 2

*You do have health insurance - submit a waiver for the Student Health Insurance Plan*

- Has to be Affordable Care Act (ACA) Compliant
- Has to be currently active
- Must submit a waiver every fall semester.
- Submit your waiver after you have registered for the fall semester.
- [www.ttuhsc.edu/student-life/health-insurance.aspx](http://www.ttuhsc.edu/student-life/health-insurance.aspx)

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# Student Health Insurance - Questions

- Check out the HSC Student Life Website  
[www.ttuhsc.edu/student-life/health-insurance.aspx](http://www.ttuhsc.edu/student-life/health-insurance.aspx)
- Call TTUHSC Student Life – 806-743-2302
- Call Academic Health Plans (AHP) – 1-855-357-0241
- **Remember**
  - This is a HSC requirement; not just SOP
  - It is also managed by HSC Student Life; not SOP Student Affairs

# What is new with registration?

1. Your registration will be mass uploaded for you.
2. Fall courses and labs will be added in mid-June.
3. **Your responsibility: To check your registration for accuracy!**

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# Fall Registration – Your Personal Responsibility

- It is **YOUR** responsibility to double check your registration to ensure you are in the required courses and labs to meet graduation requirements.
- If you have a **HOLD** on your account, you will not be registered so make sure you take care of any holds before June 1. You can check your WebRaider account to view holds (click on the current term), determine what it is for and who placed the hold.

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# Examples of Possible Holds

- Missing Immunizations:
  - **TB Skin Test or symptom screen. This will be provided on your campus and is required every May.**
  - May also include Tdap Booster, **CPR**, etc.
- Account Balance Due
- Parking Citations

*Holds will prevent you from being registered!*

# Class Schedule

- Refer to the Spring Enrollment Sheet for your campus, which includes the CRN's for every course.
- Following this sheet should ensure accurate registration.

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# Class Schedule Continued

- The Class Schedule is posted on the school website at [www.ttuhschool.edu/pharmacy/academics/](http://www.ttuhschool.edu/pharmacy/academics/) (2022-2023/ Fall 2022/Class Schedule). It allows you to see the days and times for each course.
- Enroll in course sections for **1 campus** only:
  - Abilene: 021 (LABS: 521, 523, 525, etc...)
  - Amarillo: 001 (LABS: 501, 503, 505, etc...)
  - Dallas: 041 (LABS: 541, 543, 545, etc...)
- Check your Schedule – if it shows more than one campus, then contact your Student Affairs person (Allison, Josh, or Lisa).

## P2 Fall Semester 2022

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:50	Phar 2420 Self-Care, Health, & Wellness <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2420 Self-Care, Health, & Wellness <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2420 Self-Care, Health, & Wellness <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2420 Self-Care, Health, & Wellness <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	<b>Composite Exam: Download from 8:30-9:00 AM Exam from 9:00-11:30 AM</b>
9:00-9:50	Phar 2402 Renal and Respiratory <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2402 Renal and Respiratory <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2402 Renal and Respiratory <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2402 Renal and Respiratory <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	
10:00-10:50	Phar 2220 Applied Patient Care <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2210 Clinical Research & Drug Lit Eval <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2220 Applied Patient Care <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2210 Clinical Research & Drug Lit Eval <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	
11:00-11:50	Phar 2401 Cardiovascular <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2401 Cardiovascular <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2401 Cardiovascular <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2401 Cardiovascular <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	
<b>Lunch 12:00 - 1:00</b>					
1:00 - 2:50	Phar 2220** Applied Patient Care Labs <small>Section 501, 521, 541</small>	Phar 2250 *** Clinical Correlations 3	Phar 2210* Clinical Research & Drug Lit Eval <small>Section 501, 521, 541</small>	Phar 2250 *** Clinical Correlations 3	<b>Flex Fridays For exam blocks, professional activities, tutoring, committees, IPE, or co-curricular activities</b>
3:00-4:50	Phar 2220** Applied Patient Care Labs <small>Section 543</small>	Phar 2218 PM I: Health Systems & Policy <small>AMSPAC 1120, ABI 2300, DLSPSW 730</small>	Phar 2210* Clinical Research & Drug Lit Eval <small>Section 503, 523, 543</small>		
Rooms for Labs					
<b>*Phar 2210 - Clinical Research and Drug Literature Lab - AMSPAC - 1110-SEC 501 and AMSPAC 1120-SEC 503; ABPH 2201A - Sections 521 and 523; DLSPSW - ???</b>					
<b>**Phar 2220 - Applied Patient Care Lab - AMSOP - 107; ABSOP - 1120; DLSPSW - 540</b>					
<b>***Phar 2250 - Clinical Correlations 3: AMSOP 114 - Student Lounge, AMSPAC 2241; ABPH 2201C; DLSPSW ???</b>					
	<b>Lab Sections</b>				
	Amarillo - 501, 503				
	Abilene - 521, 523				
	Dallas - 541, 543, 545, 547				
Updated: April 6, 2022					

# DegreeWorks

- Use the DegreeWorks Audit from the WebRaider Portal to see your progress in the curriculum – <https://degreeworks.texastech.edu>
- Enter your name or R number.
-  indicates **completed** courses
-  are classes that are **in-progress**
-  indicates **outstanding** coursework

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# DegreeWorks Continued

- You will need to enroll in courses offered that will complete the enrollment in your Fall Year 2 (20 Hours) area.
- These are the courses you must complete to graduate.
- Each section should be completed from the previous semester or show [In-Progress](#).

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# DegreeWorks P2 Example

<input checked="" type="radio"/> FALL YEAR 2 (20 Hours)						
<input checked="" type="radio"/>	ITP 1: Cardio	PHAR 2401	ITP I - Cardiovascular	IP	(4)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	ITP 2: Renal & Respiratory	PHAR 2402	ITP II - Respiratory & Renal	IP	(4)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Principles of Self Care, Health & Wellness Promotion	PHAR 2420	Self Care, Health & Wellness	IP	(4)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Clin Research & Drug Lit Evaluation	PHAR 2210	Clin Research & Drug Lit Eval	IP	(2)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Practice Mgt: Health Systems & Policy	PHAR 2218	Health Systems and Policy	IP	(2)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Applied Patient Care Lab	PHAR 2220	Applied Patient Care Lab	IP	(2)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Clinical Correlations 3	PHAR 2250	Clinical Correlations 3	IP	(2)	Fall 2020 Pharmacy
<input checked="" type="radio"/>	Introduction Professional Practical Experiences	PHAR 2011	Pre Intro IPPII	IP	(0)	Fall 2020 Pharmacy
<input type="radio"/> SPRING YEAR 2 (21 Hours)						
<input type="radio"/>	Basic Pharmacokinetics	Still needed:	4 Hours in <a href="#">PHAR 2460</a>			
<input type="radio"/>	ITP 3: Repro Endo Integ Skeleton	Still needed:	4 Hours in <a href="#">PHAR 2403</a>			
<input type="radio"/>	ITP 4: Infectious Diseases	Still needed:	4 Hours in <a href="#">PHAR 2404</a>			
<input type="radio"/>	Pharmacy Operations	Still needed:	4 Hours in <a href="#">PHAR 2419</a>			
<input type="radio"/>	Parenterals	Still needed:	2 Hours in <a href="#">PHAR 2261</a>			
<input type="radio"/>	Clinical Correlations 4	Still needed:	2 Hours in <a href="#">PHAR 2251</a>			
<input type="radio"/>	Intro Pharm Prac 2	Still needed:	1 Hour in <a href="#">PHAR 2101</a>			

# DegreeWorks and Student Schedule

- Use these two tools together to be sure you are registered for all classes needed to graduate.
- Degree Works updates after midnight, so check this the next morning after you have registered to see if you have accurately registered for courses.

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# Registration Check-list

- ☐ Are all of your courses on the same campus?
- ☐ Did you check your enrollment (after midnight) against your Degree Works Audit?
- ☐ Do you have the same 20 credit hours on the Concise Student Schedule?
- ☐ You should have 8 courses and 2 labs for a total of 10 CRNs listed on your Concise Student Schedule.
- ☐ Did you contact your Student Affairs person (Allison, Josh, or Lisa) if you have any questions?

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# Additional Academic Information

[www.ttuhsc.edu/pharmacy/academics/](http://www.ttuhsc.edu/pharmacy/academics/)

- Under **2022-2023** Heading
  - **Academic/Events Calendar** - a list of important activities as well as holidays and special events.
  - **Fall 2022**
    - Class Schedule
    - Course Syllabi/Lecture Objectives – *coming soon*
    - P1 - P4 Flex Friday and Assessment Schedule – *coming soon*
- Under **Resources and Links**
  - Link to Current Students page
  - SOP Operating Policies and Procedures

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# Hang in there!

- Refer to the Enrollment Sheet for your campus!
- Check your schedule after Student Affairs notifies you registration is complete.
- Have a great rest of the semester!
- Questions???
- **Abilene:** Allison Rogers | 325-696-0588 | [Allison.Rogers@ttuhsc.edu](mailto:Allison.Rogers@ttuhsc.edu)
- **Amarillo:** Lisa Bentley | 806-414-9355 | [Lisa.Bentley@ttuhsc.edu](mailto:Lisa.Bentley@ttuhsc.edu)
- **Dallas:** Joshua Burrull | 214-358-9049 | [Joshua.Burrull@ttuhsc.edu](mailto:Joshua.Burrull@ttuhsc.edu)



# P2 Fall 2022 Registration

Good luck on Finals!

Enjoy your Summer!

YOU ARE THE FUTURE.