

Interlibrary Loan (ILL)

Interlibrary Loan Department staffed:
Monday – Friday
8:00 A.M. – 5:00 P.M.
806-354-5797

- Books, photocopies or journal articles and audiovisual materials owned by the other TTUHSC libraries or by other libraries outside of the Texas Tech HSC system may be requested via ILL. *ILL fees are listed on the back of this page*
- ILL services are available to all affiliated TTUHSC users
- Requests for ILL service may be left with library staff all hours the Library is open or via our online ILL form found on the Library homepage:
www.ttuhscl.edu/libraries
- Materials are received in approximately 3-10 working days for routine requests. Rush requests are normally received within 24 working hours.
- Requests for materials needed for clinical emergencies or patient care are processed immediately and are normally received within one hour.
- TTUHSC Libraries are members of the Copyright Clearance Center (CCC) and are very conscientious about copyright issues. CCC fees on interlibrary loan requests may be charged back to the requestor.

- The Library encourages affiliated users to register with and use the National Library of Medicine's "Loansome Doc" service. Loansome Doc facilitates electronic transmission of ILL requests via the PubMed database. Call 806-354-5797 for more information on becoming a Loansome Doc user.

Interlibrary Loan Fees

TTUHSC Students, Faculty and Staff:

Borrowing from TTUHSC branches:

- Books: FREE
- Routine requests: \$.25 per page with a \$4.00 maximum.
- Rush requests: \$.50 per page with a \$10.00 maximum.
- Audiovisuals: \$2.00 per item

Borrowing from libraries **outside** the TTUHSC system:

- Books: \$4.00 per item
- Routine requests: \$4.00 per article
- Rush requests: \$10.00 per article
- Audiovisuals: \$4.00 per item

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