



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER  
Libraries of the Health Sciences

Harrington Library  
1400 Wallace Blvd.  
Amarillo TX 79106  
806-354-5797

**Interdepartmental Mail Delivery Service Agreement**

I, \_\_\_\_\_, want my Interlibrary Loan articles to be sent through campus mail rather than left at the circulation desk for pickup. **By signing this form, I agree with the following:**

1. I understand that the Harrington Library accepts no responsibility for any items lost in delivery, and although the staff will be glad to request a resend of any lost article, I am responsible for payment of those resends.
2. If at any time I am displeased with this method of delivery, I will notify the Interlibrary Loan Specialist by phone (354-5797) and will resume the traditional method of picking them up at the circulation desk.

Signed:\_\_\_\_\_

Date:\_\_\_\_\_

Department:\_\_\_\_\_

Office Use Only

Received By:\_\_\_\_\_

Date:\_\_\_\_\_