Adjusting the dimensions of your poster template in PowerPoint:

PowerPoint 2010 (Windows-PC)

1. Click on the "Design" tab. Then click on "Page Setup"



- 2. Insert the desired dimensions for your poster in the "Width" and "Height" text boxes in the Page Setup menu. The most common dimensions include:
 - a. Height: 35 inches × Width: 54 inches
 - b. Height: 35 inches × Width: 42 inches

lides sized for:	Orientation	ОК
On-screen Show (4:3)	✓ Slides	
Width: 10 ♀ Inches Height: 7.5 ♀ Inches	A [©] Portrait ⊚ Landscape	Cancel
	Notes, handouts & outline	
umber sides from:	Landscape	

PowerPoint 2011 (Mac OS X)

1. Click on the "Themes" tab. Then click on "Slide Size" and select "Page Setup...".



- 2. Insert the desired dimensions for your poster in the "Width" and "Height" text boxes in the Page Setup menu. The most common dimensions include:
 - a. Height: 35inches × Width: 54 inches
 - b. Height: 35 inches × Width: 42 inches

Size	
Slides sized for:	On-screen Show (4:3) +
Width:	10 🗘 Inches
Height:	7.5 🗘 Inches
Orientation	
Slides:	A A
Notes, handouts & outlines:	A A
Header	/Footer Options