The meeting was called to order by Sharon Decker at 3:00 p.m.
The minutes for January 7, 2009 were approved.

I. Old Business:

A. Sub-Committee reports related to:

1. Writing – Yondell Masten
   - Sarah Moulton is currently working on the draft of the QEP report. Subcommittee will continue to critique report as needed.

2. Awareness Campaign: Victor Gonzales
   - Rick Decker gave a power point presentation and hand-outs of ideas for the awareness campaign. The ideas presented were; canopy, banners, i.d. card attachments, t-shirts, videos, HealthNet looping power point, screensavers, digital display signage in hallways, car wrap, and replacement of murals. Further ideas were discussed by the committee such as portable magnetic signs, baseball cups, pen sanitizer, announcement pan, Statline, buttons, and Pulse advertisements.
   - Rial Rolfe recommended the implementation of campaign to be done at all TTUHSC campuses. He also stated the deadline for the campaign will be Friday, April 10.
   - Sharon Decker stated current marketing budget is $10,000 to be modified if needed.
   - Subcommittee will obtain quotes for all marketing ideas.

3. Baseline Data: Tom McGovern & Melinda Corwin
   - Reported Baseline Data-Survey results showed interprofessional teamwork definition might have been misinterpreted. It was noted that about 90 percent of the participants felt interprofessional teamwork was important. Yondell Masten will further explain to Faculty Senate definition of interpersonal teamwork before survey is presented.

4. Actions to be Implemented (Pilot Projects): Carla Myers
   - Reported subcommittee reviewed past recommendations. Plan on customizing TeamSTEPPS, put behind e-raider for student access, and implicated as appropriate. Will look into placing case-studies online.

5. Assessment/Evaluation Strategies: Kari Wood
   - Have completed identification of major measures that will be utilized.
   - Advised Steering Committee to focus on summative measures.
6. **Faculty Champions: S. Decker – T. Gustafson**
   - Tori Gustafson reported subcommittee is currently identifying qualifications, job descriptions, rewards and recognitions for the Faculty Champions. Subcommittee feels Faculty Champions should be self-selected and self-identified individuals who understand the QEP vision. She also stated Faculty Champions will be asked to be trainers of future champions.

II. **New Business**

A. **Presentations:**
   - Student Government Association (Jan. 28th) – Rick Bliss
   - PEC – (Feb. 26th) – Sharon Decker
   - Faculty Senate (Feb. 20th) – Yondell Masten & Tori Gustafson
   - General Faculty (all schools – all campuses): Assignments
     - Graduate School of Biomedical Sciences – Jimmy Fraigne & Rial Rolfe
     - Paul L. Foster School of Medicine in El Paso – Herb Janssen
     - School of Allied Health Sciences – Jimmy Fraigne & Rick Bliss
     - School of Medicine – Rial Rolfe
     - School of Nursing – Yondell Masten & Rick Bliss
     - School of Pharmacy – Harold (Hall) Miller
     - Community Medical School – Demonstration of Interprofessional Teamwork – Sharon Decker, Rick Decker, & Rick Bliss
     - Staff Senate – Awareness Campaign Subcommittee
   - Sharon Decker requested committee members to contact correlating Dean’s offices to be placed on meeting agendas.

II. **Announcements**
   - It was announced that Michael Seropian, MD, FRCPC & Bonnie Driggers, MS, MPA, RN will present on March 30th 5:30 – 6:30 PM on “Teamwork Utilizing Advanced Patient Simulators.”

III. **Adjournment**
   - The meeting was adjourned at 4:07 p.m.
   - Based on a majority consensus, we will combine March 4th and March 18th meetings on March 11th from 3-4pm CST.