

All personnel listed on a TTUHSC laboratory protocol need an **iRIS Account**. Go to <https://ttuhsc-local.imedris.net/>

and

Request new account



***Enter this information. Add your Department and Cell Number.**

* User ID:	<input type="text"/>														
* Password:	<input type="password"/>														
* Password verify:	<input type="password"/>														
Job Title:	Student <input type="button" value="v"/>														
* Last Name:	<input type="text"/>														
Middle Name:	<input type="text"/>														
Degree:	<input type="text"/>														
* Primary Number:	<input type="text"/>														
Pager Number:	<input type="text"/>														
Location:	<input type="text"/>														
Select your campus															
* Department:	<table border="1"><thead><tr><th>Request Department</th><th>Institution Abbrev. - Department</th></tr></thead><tbody><tr><td><input type="checkbox"/></td><td>TTUHSC Lubbock - CC/ISDC - Outside Collaborators for TTUHSC system</td></tr><tr><td><input checked="" type="checkbox"/></td><td>TTUHSC Lubbock - STUDENT - All Schools/Departments</td></tr><tr><td><input type="checkbox"/></td><td>TTUHSC Lubbock - DPH Department of Public Health</td></tr><tr><td><input type="checkbox"/></td><td>TTUHSC Lubbock - GIA Garrison Institute on Aging</td></tr><tr><td><input type="checkbox"/></td><td>TTUHSC Lubbock - GSBS Graduate School of Biomedical Sciences</td></tr><tr><td><input type="checkbox"/></td><td>TTUHSC Lubbock - Institute of Environmental and Human Health</td></tr></tbody></table>	Request Department	Institution Abbrev. - Department	<input type="checkbox"/>	TTUHSC Lubbock - CC/ISDC - Outside Collaborators for TTUHSC system	<input checked="" type="checkbox"/>	TTUHSC Lubbock - STUDENT - All Schools/Departments	<input type="checkbox"/>	TTUHSC Lubbock - DPH Department of Public Health	<input type="checkbox"/>	TTUHSC Lubbock - GIA Garrison Institute on Aging	<input type="checkbox"/>	TTUHSC Lubbock - GSBS Graduate School of Biomedical Sciences	<input type="checkbox"/>	TTUHSC Lubbock - Institute of Environmental and Human Health
Request Department	Institution Abbrev. - Department														
<input type="checkbox"/>	TTUHSC Lubbock - CC/ISDC - Outside Collaborators for TTUHSC system														
<input checked="" type="checkbox"/>	TTUHSC Lubbock - STUDENT - All Schools/Departments														
<input type="checkbox"/>	TTUHSC Lubbock - DPH Department of Public Health														
<input type="checkbox"/>	TTUHSC Lubbock - GIA Garrison Institute on Aging														
<input type="checkbox"/>	TTUHSC Lubbock - GSBS Graduate School of Biomedical Sciences														
<input type="checkbox"/>	TTUHSC Lubbock - Institute of Environmental and Human Health														

***First Name:**
Suffix:
*** Email Address:** Email Address Required
Cell Number:
Fax Number:
*** Request Purpose:** Explain why you are requesting a login ID for this system, including your relationship to the institution and any other information that would help to identify you in the system.

IBC, your PI, & your R#

After RIO staff creates new personnel's iRIS account, new personnel should complete:

- **LSE (Laboratory Safety Essentials) online training course – assigned by Safety Services**
-See FAQ page -IBC Training Instructions for additional information.

After personnel's **requirements** are confirmed as completed by IBC staff, then the PI can submit an Amendment and/or renewal form in iRIS to add new personnel to their IBC protocol.

AFTER the PI receives notice of IBC approval in writing, new personnel can work in the lab.