

iRIS Account Request

All Personnel listed on a TTUHSC laboratory protocol need an **iRIS Account**. Go to <https://ttuhsc-local.imedris.net/> and **Request New Account**.



* User ID:
* Password:
* Password verify:
Job Title:
* Last Name:
Middle Name:
Degree:
* Primary Number:
Pager Number:
Location:

Select your campus

*Enter this information.
Add your **Department**
and **Cell Number**.

* First Name:
Suffix:
* Email Address: Email Address Required
Cell Number:
Fax Number:
* Request Purpose: Explain why you are requesting a login ID for this system, including your relationship to the institution and any other information that would help to identify you in the system.

IBC, your PI, & your R#

After RIO staff create new personnel's iRIS account, new personnel are required to complete:

- **LSE (Laboratory Safety Essentials) online training course – assigned by Safety Services.**
 - See IBC Training Instructions additional Information.

After personnel's **requirements** are confirmed as completed by IBC staff, then the PI can submit an Amendment and/or renewal form in iRIS to add new personnel to their IBC protocol.

After the PI receives notice of IBC approval **in writing**, new personnel can work in the lab.