



TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

HSC OP: 51.04, **Access for Individuals with Disabilities**

PURPOSE: The purpose of this HSC Operating Policy and Procedure is to ensure full and equal access to individuals with disabilities to all Texas Tech University Health Sciences Center (TTUHSC or University) programs.

REVIEW: This HSC OP will be reviewed in November of each odd-numbered year (ONY) by the System Office of Equal Opportunity, the System Office of General Counsel, Human Resources, and the Office of Student Disability Services, with substantive revisions forwarded to the Office of the President.

POLICY/PROCEDURE:

I. Policy

TTUHSC's policy regarding access for individuals with disabilities is governed by Texas Tech University [System Regulation 07.11](#), which can be found [here](#). Individuals with questions regarding this policy or needing accommodations for a disability should contact the appropriate offices listed below:

POSITION/OFFICE	RESPONSIBILITIES	CONTACT
Human Resources - ADA Administrator for Employees	Consults with job applicants, employees, and volunteers on reasonable accommodations in the application process and workplace, and assists with other disability-related matters.	<u>Lubbock Campus Human Resources</u> 806.743.2865 opt 2 3601 4th St., Ste 1B110 Lubbock, TX 79430 <u>Amarillo Human Resources</u> 806.414.9950 Texas Tech University Health Sciences Center 1400 Wallace Blvd, Suite WHR1107 Amarillo, TX 79106 <u>Permian Basin Human Resources</u> 432.703.5150 Texas Tech University Health Sciences Center 800 West 4 th Street, Suite 1C Odessa, TX 79763 <u>Managed Care & OSI Human Resources</u> 806.743.3281 1215 Avenue J Lubbock, TX 79401 <u>Abilene and Dallas Human Resources</u> 325.696.0645 1650 Pine Street, Suite 2100 Abilene, TX 79601 https://www.ttuhscc.edu/administration/policies/accessibility.aspx

Student Disability Services	Consults with individuals on reasonable accommodations for students and other student disability-related matters.	806.743.1926 3601 4th St. Room 2C400 Mail Stop 8310 disabilityservices@ttuhsc.edu
Texas Tech University System Office of Equal Opportunity	Consults with individuals with complaints of noncompliance with TTUHSC disability policies and/or state and federal disability laws and investigates disability-related complaints of discrimination and harassment involving employees.	806.742.3627 eeo@ttu.edu System Administration Bldg. 1508 Knoxville Ave, Suite 309 Lubbock, TX 79409 http://www.texastech.edu/offices/equal-employment/
Texas Tech Physicians Patient Services	Consults with patients, volunteers, and visitors on clinic accommodations.	806.743.2669 3601 4th St. Mail Stop 8195
Office of Graduate Medical Education	Consults with Residents/Fellows on reasonable accommodations in the program and other disability-related matters.	806.743.2978 3601 4th St. Mail Stop 6211

II. **Authoritative References**

- Americans with Disabilities Act
- Section 504 of the Rehabilitation Act of 1973
- Texas Labor Code, Chapter 21

III. **Right to Change Policy**

The University reserves the right to interpret, change, modify, amend, or rescind this policy, in whole or in part, at any time without the consent of employees.