



TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

HSC OP: 70.01, **Employee Leave**

PURPOSE: The purpose of this Texas Tech University Health Sciences Center (HSC) Operating Policy and Procedure (HSC OP) is to establish policies for all forms of leave available to all University employees.

REVIEW: This HSC OP will be reviewed in December of each odd-numbered year by the Vice President and Chief Human Resources Officer, with recommended revisions forwarded to the Executive Vice President and Chief Operating Officer by February 15th.

POLICY/PROCEDURE:

Employee leave is governed by Texas Tech University System Regulation 10.10, available [here](#).

VALUES-BASED CULTURE:

Consistent with TTUHSC's Values-based Culture, employee conduct, performance, and work standards include adherence to TTUHSC's adopted core values, which can be found [here](#).