

SUBSTANTIATION OF DONATIONS AND SPONSORSHIPS FORM

[HSC OP 72.03](#) Direct Pay Expenditures, Attachment D

Recipient Organization

Name

Address

City, State, Zip Code

Amount of Donation or Sponsorship

Explain the business purpose of the donation or sponsorship:

Donations and sponsorships made by TTUHSC should support the Mission and Vision of TTUHSC. Please explain how this donation or sponsorship supports TTUHSC's Mission and Vision:

Logos used on event material, apparel, promotional items, etc. must follow TTUHSC brand guidelines. More information can be found at: <https://www.ttuhsbrand.com/hsc/>

Section

I certify that the above information is true and correct to the best of my knowledge and approve the payment of this donation or sponsorship.

Fund Manager:

Date_____

Vice President for External Relations (or designee):

Please email to externalrelations@ttuhsc.edu

Date_____

DONATIONS OR SPONSORSHIPS OF \$2,500 OR MORE:

President (or designee):
