



TEXAS TECH UNIVERSITY  
HEALTH SCIENCES CENTER

Office of the Registrar

## Diploma Re-Order Form

1. While the original date of graduation will be shown, the graduate must agree to accept the current diploma format concerning facsimile signatures, i.e., president, dean, etc.
2. The graduate must pay the appropriate diploma reprint fee of \$35.00. Make check or money order payable to TTUHSC.

3. Mail the completed form and reprint fee to the below address:

TTUHSC Office of the Registrar  
3601 4th Street, MS 8310  
Lubbock, Texas 79430-8310

4. We do not ship to Lubbock addresses, if you live in Lubbock you will be notified when your diploma is ready for pickup at our office. If you have a PO Box, please provide the physical address.

**Please print or type**

SEND DIPLOMA TO: Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Name as it should appear on diploma:** \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Degree Earned: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Last 4 of Social Security Number: \_\_\_\_\_ I

hereby certify that the above information is true and correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*If you have any questions, please e-mail registrar@ttuhsc.edu.*