

SEVIS Transfer Release Form

This form is for students transferring from Texas Tech University Health Sciences Center to another SEVP-certified school in the United States. Once the SEVIS record release date passes, TTUHSC will no longer have access to your SEVIS file and can make no modifications to your transfer request or any other information. Upon the release date of SEVIS record, the new school may issue a transfer I-20. The student is required to contact the International Office at the new school within 15 days of the program start date listed on the new school's I-20.

After completing this form, return it to your DSO and include **proof of admission** from your new school.

1. Student Name: _____
2. R number: **R** _____
3. SEVIS ID: **N** _____
4. Semester admitted at new school (ex: Spring 2025): _____
5. Transferring School Information:
School Name: _____
School Code: _____
*The SEVIS school code must be obtained directly from your new school's international office. Do not search for it online.
School Address: _____
Phone Number: _____
6. SEVIS Record Release Date: _____
*Usually after the last day of the current semester or after the last day of employment.

By my signature below, I am certain of my intent to transfer from TTUHSC. Please release my SEVIS record to the school named above.

Student's Signature

Date (MM/DD/YY)