

Veterans Resource Center

## **Guidelines on Military Affiliated Student Complaint Process**

**Internal Policy 01.05** 

PURPOSE: The purpose of this Texas Tech University Health Sciences Center (TTUHSC) Veterans

Resource Center (VRC) policy is to ensure student awareness of processes regarding

the submission of complaints.

**REVIEW:** The policy will be reviewed by May 1 of each year by the Director of the Veterans

Resource Center and the Assistant Provost for Student Affairs by May 15th.

## POLICY/PROCEDURE

## 1. Policy.

Military affiliated students enrolled at TTUHSC may submit feedback or complaints regarding the institutions failure to follow the <u>Principles of Excellence</u> or report other misleading or unfair actions. Examples of the types of educational related complaints that may be reviewed include: quality of education, financial issues, recruiting and marketing practices, refund or collection issues, and others.

## 2. Procedure.

Students can take the following actions to submit feedback or complaints:

- 1. Military Tuition Assistance (TA) or Military Spouse Career Advancement Accounts (MyCAA) Scholarship program Department of Defense Postsecondary Education Complaint System.
- 2. GI Bill® benefits GI Bill® School Feedback Tool.
- 3. Federal financial aid, such as Pell Grants and federal loans Department of Education.
- 4. Private student loans Consumer Financial Protection Bureau

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official <u>U.S. government website</u>.