

Texas Tech University Health Sciences Center

Texas Tech University Health Sciences Center enrolled over 2,300 students in the fall of 2005. Like any other community, we experience a certain amount of criminal activity. Because our campus is located in a community of approximately 200,000 people, our student, faculty and staff face some additional exposure to crime. Our purpose in bringing this to your attention is not to alarm you, but to alert you.

Texas Tech University Health Sciences Center is concerned about the protection of persons and property on its campuses. We assure you that we place a high priority on striving to maintain a safe environment for students, faculty, and staff. We cannot, however, guarantee the absolute safety of any one individual. Personal safety must begin with individual responsibility. With that thought in mind, we have prepared this information to assist students, faculty, and staff in protecting themselves, and in so doing, to contribute to a safer campus environment.

Students, Faculty, and Staff

You must take responsibility for your own personal safety. TTUHSC provides a number of safety programs and services. However, when you fail to take precaution you could be putting yourself and others at risk. We ask that you become familiar with the campus you attend and take advantage of the security services and information available. We will continue to develop and implement security measures, but these measures will not be successful without your personal support and awareness.

Reporting Code of Student Conduct Violations

An environment in which the privileges of citizenship are protected and the obligations of citizenship are understood fosters freedom of discussion, inquiry, and expression. Accordingly, the Health Sciences Center communities have developed standards of behavior pertaining to students and to registered student organizations. Students and registered student organizations are subject to disciplinary action according to the provisions of each specific school or department and the Code of Professional and Academic Conduct and Student Affairs Handbook.

Student and registered student organization conduct on University premises or at University sponsored events is subject to the University's disciplinary jurisdiction. The University may enforce its own disciplinary policies and procedures when the conduct of a student or a registered student organization directly, seriously, or adversely impairs, interferes with or disrupts the overall mission, programs, or other functions of the University.

University disciplinary proceedings may be instituted against a student or registered student organization alleged to have violated the Code of Professional and Academic Conduct and Student Affairs Handbook. Proceedings under the Code of Professional and Academic Conduct may be carried out prior to, concurrently with, or following civil or criminal proceedings.

Any student or registered student organization found to have committed violations of the Code of Professional and Academic Conduct are subject to the disciplinary sanction(s), condition(s) and or restriction(s) outlined in the Student Affairs Handbook. Examples of misconduct for which disciplinary action may be taken include, but are not limited to, the following:

ALCOHOLIC BEVERAGES - use, possession, sale, delivery, distribution, or intoxication of alcoholic beverages is prohibited, except as expressly permitted by University Policy.

NARCOTICS OR DRUGS - use, possession, sale, delivery, distribution, or under the influence of any narcotic, drug, medicine prescribed to someone else, chemical compound or other controlled substance and/or possession of any drug related paraphernalia is prohibited, except as expressly permitted by law.

FIREARMS, WEAPONS, & EXPLOSIVES - use and/or possession of weapons, including handguns, firearms, ammunition, fireworks, explosives, noxious materials, incendiary devices, or other dangerous substances; attempting to ignite and/or the action of igniting University and/or personal property on fire either by intent or as a result of reckless behavior which results in damage is prohibited.

ACTIONS AGAINST MEMBERS OF THE UNIVERSITY COMMUNITY – physical harm or threat of harm, intentional or reckless conduct which endangers the health or safety of individuals, disruptive behavior, harassment, sexual misconduct or unwanted sexual behavior, and/or participation in campus demonstration which disrupts normal operations is prohibited.

HAZING – any intentional, knowing or reckless act directed against a student, occurring on or off the campus, by one person alone or acting with others, directed against a student, that endangers the mental, physical health, or safety of a student for the purpose of pledging or associating, being initiated into, affiliating with, holding office in, seeking, and/or maintaining membership in any organization whose members are/or include students.

Alleged violations of the Code of Professional and Academic Conduct should be reported to the Office of Student Services (806) 743-2300, www.ttuhs.edu/student-services.

Crime Awareness and Campus Security Act of 1990

The Campus Crime Security Act of 1990, as amended, requires that colleges publicize campus crime statistics and interim reports of serious crime incidents. These publicized statistics are meant to inform students, employees, and applicants of the prevalence of campus crime. Employees and students must be given interim crime reports, which include statistics on murder, non-negligent manslaughter, negligent manslaughter, forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and arson. The annual report must also describe how to report crimes and emergencies on campuses. The purpose of this act is to educate the campus community about security (TTUHSC Operating Policy 76.40).

For more information on the Crime Awareness and Campus Security Act of 1990, contact the *Office of Student Services* at (806) 743-2300, the *Texas Tech Police department* at (806) 743-2000 or *Security on Campus, Inc.*, 215 West Church Road, Suite 200, King of Prussia, PA 19406-3207, TEL: (610) 768-9330, FAX: (610) 768-0646, TOLLFREE: 1-888-251-7959, or www.soonline.org.

Crime Statistics 2003-2005

The most common crimes on campus include the theft of unattended and/or unsecured books, backpacks, purses, wallets and bicycles. The burglary of open and/or unlocked and/or unattended residence hall rooms, offices and motor vehicles is also common. Jewelry, stereo equipment and other portable valuables are likely targets of burglars.

The 2005 figures were reported by the Texas Tech Police Department to the *Uniform Crime Reporting Section*, Texas Department of Public Safety, Austin, Texas. The figures for 2003 and 2004 are published by the Federal Bureau of Investigation, Department of Justice, Washington, D.C. in the publication *Crime in the United States* for each of the respective years. All crime statistics include only those crimes, which are reported to the police entity having jurisdictional control. Not all crimes, however, are reported to the police.

There is little benefit in making inter-institutional comparison or in ranking universities/medical centers by crime statistics. Crime statistics are affected by a variety of factors, including but not limited to: demographic characteristics of the surrounding population; ration of male/female students; number of on-campus residents, accessibility to outside vendors, and size of student enrollments.

[Lubbock HSC Campus](#)

CRIMES REPORTED FOR:	TTHSC - Lubbock Campus						Non-Campus Buildings or Property			Public Property		
	2003		2004		2005		2003	2004	2005	2003	2004	2005
TYPE OF OFFENSE	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Murder/non-negligent manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Negligent manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Forcible sex offenses (includes rape)	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Nonforcible Sex Offenses	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	1	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	0	0	0	1	0	0
Burglary	N/A	1	N/A	1	N/A	2	1	1	0	1	0	0

Motor vehicle theft	N/A	0	N/A	1	N/A	0	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Race	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Gender	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Religion	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Sexual Orientation	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Ethnicity	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Disability	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
³ ARREST/REFERRALS FOR SELECTED OFFENSES	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Liquor Law Violations												
¹ Arrests	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
² Referrals	N/A	0	N/A	1	N/A	0	0	0	0	0	0	0
Drug Law Violations												
¹ Arrests	N/A	0	N/A	0	N/A	0	0	0	0	2	1	0
² Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations												
¹ Arrests	N/A	0	N/A	0	N/A	0	0	0	0	1	0	0
² Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
⁴ Employee Violations (Disciplinary Actions)												
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

¹ Data provided by Texas Tech Police Department, (806) 742-3931

² Data provided by TTUHSC Student Services (806) 743-2300 ("Referrals" are violations handled through campus disciplinary authority but do not result in arrests.

³ Arrests for 2005 reflect custodial arrests and instances where the violator was issued a citation and released.

⁴ Data provided by Human Resources Department-TTUHSC (CY 2005)

"Non-Campus Property and Buildings " includes the adjacent areas off campus owned or controlled by registered student organizations. However, the University has no responsibility for security policies, procedures, or safety at these locations: Texas Tech Medical Center Southwest, (6610 Quaker Avenue, 6630 Quaker Avenue, 4430 S. Loop 289, 4439 S. Loop 289); Pyramid Plaza, Suite 210, 215, 220, and 225; School of Nursing Wellness Center, 3703 Avenue A; Alhambra Office Center 4405 82nd Street Suite #5; D. Knott Mini Storage, 5425 Frankfort Avenue; Alladin Mini Storage, 4401 Clovis Road; Wilkerson Storage 500 E. 50th Street; Another Attic Storage, 131 W. Loop 289; A-Plus Self Storage, 2415 82nd Street; Advanced Self Storage, 10410 Slide Road. Affordable Self Storage-1719 50th; and Add A Closet Storage (5807 4th St. Unit 437).HealthPoint Clinic (4004 82nd St).

In compliance with the federal Clery Act, information regarding graduation rates can be obtained from the Office of Institutional Research located in Room 1C164 of the Health Sciences Center in Lubbock, TX 79430. These reports may be accessed by contacting the office at (806) 743-4284.

"Public property" includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The following locations were used in preparing data about selected crimes for the "Public Property" section of this report: University Medical Center, 602 Indiana Avenue and 3502 10th Street; Ronald McDonald House-1212 Indiana Avenue; 3600 - 3800 block of 4th Street; 3300 - 3500 block of 10th Street; 400 - 1000 block of Memphis Avenue; Medical Office Plaza, 3509 9th Street; 700 - 1000 block of Joliet Street; 3700 block of 8th St. Note: Crime statistics for areas in public properties for Texas Tech Health Sciences Center-Lubbock that are also areas of public property for Texas Tech University are contained in the crime statistics for Texas Tech University (e.g. 3400 to 3700 blocks of 4th St.; 1000 to 400 blocks of Indiana). The common areas for both campuses were compiled and are contained in the crime statistics for Texas Tech University in order that the numbers are not duplicated by counting them for each campus.

Amarillo HSC

CRIMES REPORTED FOR:	Texas Tech University Health Sciences Center - Amarillo						Non-Campus Building or Property			Public Property		
	2003		2004		2005		2003	2004	2005	2003	2004	2005
TYPE OF OFFENSE	Res. Halls	Total	Res. Halls	Total	Res. Halls	Total						
Murder/non negligent manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Forcible sex offenses (includes rape)	N/A	0	N/A	0	N/A	0	0	0	0	2	0	1
Nonforcible Sex Offenses	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	0	0	0	0	1	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	0	0	0	1	3	0
Burglary	N/A	1	N/A	0	N/A	0	1	0	0	1	1	0
Motor vehicle theft	N/A	0	N/A	0	N/A	1	0	0	0	1	0	2
Arson	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Halls	Total	Res. Halls	Total	Res. Halls	Total						
Race	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Gender	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Religion	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Sexual Orientation	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Ethnicity	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Disability	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
² ARREST/REFERRALS FOR SELECTED OFFENSES	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Halls	Total	Re. Halls	Total	Re. Halls	Total						
Liquor Law Violations												
Arrests	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0

¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Drug Law Violations												
Arrest	N/A	0	N/A	0	N/A	0	0	0	0	5	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations												
Arrests	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
³ Employee Violations Disciplinary Actions												
Liquor Law Violations	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Drug Law Violations	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
¹ "Referrals" are violations handled through campus disciplinary authority but do not result in arrests.												
² Arrests for 2005 reflect custodial arrests and instances where the violator was issued a citation and released.												
³ Data provided by Human Resources Department - TTUHSC (CY 2005)												
"Non-Campus Property and Buildings " includes the adjacent areas off campus owned or controlled by registered student organizations. However, the University has no responsibility for security policies, procedures, or safety at these locations: Park West Office Center 7120 I-40W, Building A; Value Storage, 6715 Wolfen; All Storage, 7841 I-40; I-40 Bell Self- Storage, 6015 Plains Blvd.;Colonial Storage (6715 Wolfen) unit 3; Triple S Self Storage, 3814 West Amarillo Blvd; I-40 Lock and Storage, 10411 W. I-140; Westgate Self Storage, 10800 West I-40; I-40 Lock & Storage, Rte. 1, Box 424D; Dallas School of Pharmacy, 4500 S. Lancaster												
In compliance with the federal Clery Act, information regarding graduation rates can be obtained from the Office of Institutional Research located in Room 1C164 of the Health Sciences Center in Lubbock, TX 79430. These reports may be accessed by contacting the office at (806) 743-4284.												
"Public property" includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The following locations were used in preparing data about selected crimes for the "Public Property" section of this report: 1300 - 1600 block of Coulter; 1400 - 1600 block of Wallace; 7200 - 7300 block of Evans; Northwest Texas Hospital												

El Paso HSC

CRIMES REPORTED FOR:	TTUHSC - El Paso Campus						Non-Campus Building or Property			Public Property		
	2003		2004		2005		2003	2004	2005	2003	2004	2005
TYPE OF OFFENSE	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Murder/non negligent manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Forcible sex offenses (includes rape)	N/A	0	N/A	0	N/A	0	0	0	0	1	1	1
Nonforcible Sex Offenses	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0

Aggravated Assault	N/A	0	N/A	0	N/A	4	0	0	0	3	0	1
Burglary	N/A	0	N/A	0	N/A	0	3	2	1	0	0	0
Motor vehicle theft	N/A	0	N/A	1	N/A	3	0	1	0	5	4	6
Arson	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Race	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Gender	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Religion	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Sexual Orientation	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Ethnicity	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Disability	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
²ARREST/REFERRALS FOR SELECTED OFFENSES	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Hall	Total						
Liquor Law Violations												
Arrests	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	1	0	0	0	0	0	0
Drug Law Violations												
Arrest	N/A	0	N/A	0	N/A	0	0	0	0	7	2	3
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations												
Arrests	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
³Employee Violations Disciplinary Actions												
Liquor Law Violations	0	0	0	0	N/A	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations	0	0	0	0	N/A	0	0	0	0	0	0	0

¹"Referrals" are violations handled through campus disciplinary authority but do not result in arrests.

² Arrests for 2005 reflect custodial arrests and instances where the violator was issued a citation and released.

³ Data provided by Human Resources Department - TTUHSC (CY2005)

"Non-Campus Property and Buildings " includes the adjacent areas off campus owned or controlled by registered student organizations. However, the University has no responsibility for security policies, procedures, or safety at these locations: Tri-State Plaza and Building 6090 Surety Drive; Mesa Clinic 1500 North Mesa; Maxwell Clinic 4875 Maxwell Avenue; Kenworthy Clinic 4849 Kenworthy; Pelicano Clinic 11615 Pelicano; Montwood Wellness Clinic 1195 Bob Mitchell; Computer Storage 4200 Dryer, Suite C; National Self Storage 9447 Diana Drive; U-Haul, 8550 Montana; Archer Buildings 1 & 2, 200 Concepcion; County Medical Exam Bldg.; Stewart Property, 5001 El Paso Dr.;Horizon City Wellness Center (12583 Darrington Rd. Horizon City).

In compliance with the federal Clery Act, information regarding graduation rates can be obtained from the Office of Institutional Research located in Room 1C164 of the Health Sciences Center in Lubbock, TX 79430. These reports may be accessed by contacting the office at (806) 743-4284.

"Public property" includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The following locations were used in preparing data about selected crimes for the "Public Property" section of this report: 4800 block of Alberta; 100 block of Reynolds Bridge; El Paso Psychiatric Center 4615 Alameda; Thomason Hospital and Parking Garage, 4815 Alameda.

Odessa HSC

CRIMES REPORTED FOR:	TTUHSC - Odessa Campus						Non-Campus Building or Property			Public Property		
	2003		2004		2005		2003	2004	2005	2003	2004	2005
TYPE OF OFFENSE	Res. Hall	Total	Res. Hall	Total	Res. Halls	Total						
Murder/non-negligent manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Forcible sex offenses (includes rape)	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Nonforcible Sex Offenses	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Burglary	N/A	1	N/A	0	N/A	0	0	1	2	0	0	0
Motor vehicle theft	N/A	0	N/A	0	N/A	0	0	1	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Halls	Total						
Race	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Gender	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Religion	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Sexual Orientation	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Ethnicity	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Disability	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
²ARREST/REFERRALS FOR SELECTED OFFENSES	2003		2004		2005		2003	2004	2005	2003	2004	2005
	Res. Hall	Total	Res. Hall	Total	Res. Halls	Total						
Liquor Law Violations												
Arrests	N/A	0	N/A	0	N/A	0	0	1	0	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Drug Law Violations												
Arrest	N/A	0	N/A	0	N/A	0	0	0	3	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations												

Arrests	N/A	0	N/A	0	N/A	0	0	0	1	0	0	0
¹ Referrals	N/A	0	N/A	0	N/A	0	0	0	0	0	0	0
³Employee Violations Disciplinary Actions												
Liquor Law Violations	0	0	0	0	N/A	1	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	N/A	0	0	0	0	0	0	0
Weapons Law Violations	0	0	0	0	N/A	0	0	0	0	0	0	0

¹"Referrals" are violations handled through campus disciplinary authority but do not result in arrests.

² Arrests for 2005 reflect custodial arrests and instances where the violator was issued a citation and released.

³ Data provided by Human Resources Department- TTUHSC (CY 2005)

"Non-Campus Property and Buildings " includes the adjacent areas off campus owned or controlled by registered student organizations. However, the University has no responsibility for security policies, procedures, or safety at these locations: Midland Internal Medicine Clinic, 2401 West Wall, Midland, Texas; Women Infants and Children (WIC) Clinics : WIC Clinic Tower 865 Tower Drive, Odessa, Texas; WIC Clinic Big Springs Highway (2301 N. Big Springs), Midland, Texas; WIC Clinic 106 West 5th, Crane, Texas; WIC Clinic 100 East 7th, McCamey, Texas; WIC Clinic 106 Medical Drive, Ozona, Texas; WIC Clinic 461 S. Highway 285 and 301 Spring Drive, Fort Stockton, Texas; WIC Clinic 700 Daggett, Pecos, Texas; WIC Clinic 1900 South Stockton, Monahans, Texas; WIC Clinic 205 East Lunsford, Kermit, Texas; WIC Clinic 801 North Main, Suite A, Andrews, Texas; WIC Clinic 413 North Theresa, Stanton, Texas; WIC Clinic 602 East 7th, Odessa, Texas; WIC Clinic, 3303-W. Illinois, Midland; Viola Coleman School (WIC), 1600 Golf Course Rd., Midland; Casa de Amigos (WIC), 1101 Garden Lane , Midland; ; Aaron Medical Science Building (Midland College), Midland, Texas; A-Z Storage 1315 East 5th, Odessa, Texas; Mini Warehouse of Odessa, 700 North Meadow, Odessa, Texas.; Tanglewood Family Medicine Clinic (4241 Tanglewood Odessa TX.) WIC 5850 W. University, Odessa

In compliance with the federal Clery Act, information regarding graduation rates can be obtained from the Office of Institutional Research located in Room 1C164 of the Health Sciences Center in Lubbock, TX 79430. These reports may be accessed by contacting the office at (806) 743-4284.

"Public property" includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The following locations were used in preparing data about selected crimes for the "Public Property" section of this report: 700-900 block of West 4th Street; 700-900 block of West 5th Street; 300-500 block of Bernice; 300-500 block of Dotsy; 400 block Golder; Midland Memorial Hospital 2200 West Illinois; 800 block West 3rd

Campus Crime and Reporting Disclosures (CCRD)

The Campus Crime Reporting and Disclosure (CCRD) uses much of the original language of the Campus Crime Act, and requires institutions of higher education to send their crime statistics to the Secretary of Education annually. CCRD also requires colleges and universities that have security or police departments to keep a chronological record of each crime reported to the department on a daily basis. This chronological record must include several details of each reported crime, such as the date, time, nature, general location, and the disposition of the complaint. CCRD requires that these records be made open to the public within two business days of the initial report unless such disclosure is prohibited by law, would jeopardize the safety of an individual, compromise an ongoing investigation, or would cause evidence to be destroyed or a suspect to flee.

A crime in progress should be reported *immediately* to the appropriate law enforcement agency.

On-Campus Emergencies - students, faculty and staff on the Lubbock campus should DIAL 9-911 to notify the Texas Tech Police Department. Non-emergency calls on campus should be placed to the Texas Tech Police Department non-emergency number at (806) 743-2000. Students, faculty and staff in Amarillo, El Paso and Odessa should call 911 for emergency police response. Non-emergency numbers are listed under **Who to Contact for Help**.

Off-Campus Emergencies - students, faculty, and staff should dial 911 to contact the Lubbock Police Department. Non-emergency calls off campus should be placed to (806) 775-2865 or 775-2866. In Amarillo, El Paso and Odessa, students, faculty and staff should call 911 to contact the police department in their respective city. Non-emergency numbers are listed under **Who to Contact for Help**. Students may also want to notify other residents and/or the landlord.

Crime Line/Crime Stoppers - individuals in the City of Lubbock and surrounding area can report crimes or information about crimes anonymously by calling the Crime Line at (806) 741-1000. Anonymous crime reporting programs for Amarillo, El Paso and Odessa are listed under **Who to Contact for Help**.

Sex Offenses

Sex offense prevention and education programs for the Lubbock campus faculty, staff and students are offered through the Crime Prevention Division of the Texas Tech Police Department. Residents of Odessa, El Paso, and Amarillo can obtain these services through their local police department. These programs promote the awareness of sexual assault, acquaintance rape, and other sex offenses; encourage students and employees to report sex offenses; educate students and employees about the detrimental effects of victim-blaming attitudes; and strive to encourage victims to report sexual assault.

Victims of **on-campus sex offenses** are encouraged to report the incident to the Texas Tech Police Department at 9-911 or (806) 743-2000 and the Rape Crisis Center at (806) 763-7273.

Victims of **off-campus sex offenses** are encouraged to report the incident to the Lubbock Police Department at 911 or (806) 775-2865 or the appropriate law enforcement agency with jurisdiction. The Lubbock Police Department will notify the Rape Crisis Center.

The Office of Student Services at (806) 743-2300, upon request, will assist students who are victims of sex offenses in notifying local law enforcement agencies and will assist victims of sex offenses in facilitating alternative housing arrangements (if warranted) both on campus and in the Lubbock community. In cases involving students who are alleged to have committed sex offenses, the Office of Student Services will follow the disciplinary procedures under the *Code of Professional and Academic Conduct* described in the Student Affairs Handbook and notify the alleged student victim and alleged accused student of the outcome of the disciplinary proceedings including any disciplinary sanctions, condition, and/or restrictions.

A provision was added to the Clery Act in 2000 requiring colleges and universities to include a new statement “advising the campus community where law enforcement agency information

provided by a state under sec 170101(j) of the Violent Crime Control and Law Enforcement Act of 1994, 42 U.S. Code 14071(j) concerning registered sex offenders may be located.”

Visitors to and members of the Texas Tech Community can access information about sex offenders registered in the state of Texas through the Texas Department of Public Safety, web site. The Texas Department of Public Safety web address for viewing registered sex offenders can be accessed at <http://records.txdps.state.tx.us/soSearch/default.cfm>.

The following services are provided to *students* and *employees* affected by sex offenses:

- 1) Initial academic and personal assistance for *students* is facilitated through the Office of Student Services at (806) 743-2300.
- 2) Confidential personal counseling for *students* is available free of charge through the Student Counseling Center at (806) 742-3674.
- 3) Free legal assistance for *students* is provided through Student Legal Services to inform persons of the legal process and procedures related to sex offenses at (806) 742-3289.
- 4) Additional assistance for *students, faculty* and *staff* is available through the Employee Assistance Program/Student Assistance Program at (806) 743-2800.
- 5) Sex offense prevention and education programs for *students, faculty*, and *staff* are available in the Lubbock area upon request through the Crime Prevention Division at the Texas Tech Police Department at (806) 742-3931.

Procedures that victims should follow if a sex offense occurs:

1. Do not bathe, douche, urinate, defecate, and change clothes or clean house. By not doing this you will help police preserve evidence about the offense.
2. Call 9-911 immediately to report the offense to the Texas Tech Police and to receive medical treatment. Reporting the offense immediately to the police reduces the risks to other students.
3. Contact the Counseling Office at (806) 742-3674 to obtain support services or other assistance. Other assistance may be reached at:

Rape Crisis Center	(806) 763-3232 or (806) 763-7273
Lubbock Police Department	(806) 775-2865 or (806) 775-2410
Lubbock County Sheriff's Office	(806) 775-1400 or (806) 775-1494
District Attorney's Office	(806) 775-1100

4. If a student who resides in one of the university's dorms and is a victim, desires, the Housing and Dining Department (806) 742-2661 may be contacted to obtain assistance in changing residence.
5. A student, who is a victim, may contact the Dean's Office of their respective school to discuss the filing of a complaint, if another student committed the offense.

Hazing

Hazing, which is defined in the *Code of Professional and Academic Conduct*, as well as the failure to report hazing by an individual or organization, are misdemeanors in the state of Texas (Texas Education Code, Sections 37.151-37.157 & Section 51.936). Violators can be prosecuted to the full extent of the law. This may include imprisonment, fines, and community service.

If an incident of hazing is found to have occurred by the TTUHSC community, penalties may be imposed upon both the individuals and the organizations.

Becoming more aware of what constitutes hazing, and informing students of the risks and dangers of hazing are steps that will help stop hazing. All members of the TTUHSC community share the responsibility to challenge and make known to the Office of Student Services and/or local law enforcement agency acts of apparent hazing. Individuals who participate in acts of hazing as perpetrators or victims are personally accountable under the *Code of Professional and Academic Conduct*.

From 1995-2000, one registered student organization's national charter was withdrawn, and one registered student organization was found in violation of Part IX, Section B, Number 7 "Hazing" of the *Code of Professional and Academic Conduct*.

Alleged violations of Hazing should be reported to the Texas Tech Police Department or the appropriate law enforcement agency and the Office of Student Services.

Sexual Harassment

Sexual harassment can occur between any two individuals regardless of position or title. Sexual harassment may include: sexual teasing, jokes, or questions, pressure for dates or sexual favors, or unwelcome physical contact.

Texas Tech does not condone behavior that is likely to undermine the dignity, self-esteem, or productivity of any student, faculty, or staff member, and supports the prevention of such behavior. Sexual harassment is a violation of Texas Tech University Health Sciences Center Operating Policy (OP 70.14) and the *Code of Professional and Academic Conduct* on all Texas Tech campuses. Sexual harassment is also prohibited under Title VII of the Civil Rights Act of 1964, as amended, and Title IX of the Educational Amendments of 1972. Sexual harassment complaints must be reported within 180 days after the incident occurs.

If you are sexually harassed, you should: (a) say no in a clear and direct manner; (b) keep a record of all the dates, times, places, witnesses, and the nature of the incidents that occurred; (c) file a complaint with the Center for Campus Life (TTU Students), TTUHSC Student Services Office (TTUHSC Students), or Equal Employment Opportunity Office (TTU/TTUHSC Faculty/Staff).

Buckley Amendment

The Family Educational Rights and Privacy Act of 1974 (FERPA), commonly known as the Buckley Amendment, was passed by Congress in 1974. FERPA affords students over 18 years of age certain rights with respect to the student's education records. They are:

- 1) The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the record(s) may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- 2) The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the appropriate university official, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- 3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to university officials with legitimate educational interests. A university official is a person employed by the institution as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the Board or Trustees; a person or company with whom the institution has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another university official in performing his or her tasks. A university official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the institution discloses education records without consent to officials at another institution in which a student seeks or intends to enroll. (NOTE: FERPA requires an institution to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.)

FERPA grants the right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, D.C. 20202-4605

For more information on FERPA, contact the TTUHSC Office of the Registrar at (806) 743-2300.

Violence in the Workplace

Violence in the workplace can be defined as the acts of threats or violence that arise out of either disputes or antagonistic interpersonal relationships between employees, visitors, customers, and/or their employees in and around the place of employment. Workplace violence can be categorized into three areas: stranger violence, client violence, and employee violence. In an effort to provide a safe and secure workplace, free from violence and threats, for all those involved in the business of the Health Sciences Center, Violence and Workplace Threats, Operating Policy 76.08 has been established. Operating Policy 76.08 states that, “Texas Tech recognizes the high cost of violent incidents and the disruptive effect they have on employees and productivity. Personal harassment (including stalking), abusive behavior, and violence are not tolerated in the workplace.”

Drug-Free Schools and Campuses Act

The Drug-Free Schools and Campuses Act, Public Law 101-226, is intended to combat substance abuse on college campuses through methods of punishment, rehabilitation, and prevention. This act requires colleges certify that annual alcohol and drug information is distributed to each employee and student. This information must include the consequences of unlawful drug or alcohol possession, as well as information about available drug and alcohol counseling (Operating Policy, OP 10.03):

- Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on University premises or as part of any University sponsored activities.
- A description of the applicable legal sanctions under Lubbock County, Texas, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
- A description of drug and alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to students or faculty/staff.
- A clear statement that Texas Tech will impose sanctions on students and faculty/staff (consistent with local, State, and Federal law), up to and including disciplinary expulsion for students or termination of employment including sanctions, conditions, and/or restrictions for faculty/staff and referral for prosecution, for violations of the *Code of Professional and Academic Conduct* and/or University operating policies.

The law further requires an institution of higher education to conduct a biennial review of its program to determine its effectiveness and implement changes if they are needed and ensure that the sanctions developed are consistently enforced.

For more information on the Drug-Free Schools and Communities Act, contact the *Office of Student Services* (806) 743-2300, the *Texas Tech Police Department* (806) 743-2000, or *The Office of Postsecondary Education*,

U.S. Department of Education, 7th and D Streets S.W., Room 4050, Washington, D.C. 30303-5121, (202) 708-9069.

Educational Safety Programs Provided by Texas Tech Academic Campus

Guest Speakers – At several points during the year guest speakers are sponsored by multiple departments, the speakers are reality based and entertaining.

Raider Assistance Program (RAP) is a comprehensive Alcohol, Tobacco and Other Drugs (ATOD) prevention, intervention and education program. A centralized assistance center for assessment, intervention and treatment referrals, peer-based education and peer mentors.

SASSI – An assessment instrument utilized by the Student Counseling Center. The counseling center administers the instrument and the student receives immediate feedback.

Services

A crime in progress should be reported *immediately* to the appropriate law enforcement agency. Security for academic building is coordinated between the building operations and the Texas Tech Police Department.

Blue Light emergency telephones have been placed in strategic locations throughout the Texas Tech University campus. When an emergency telephone is picked up, the Texas Tech Police Department will answer and immediately know the location from which the call is being placed.

Crime Line - individuals in the City of Lubbock can report crimes or information about crimes anonymously by calling (806) 741-1000.

Crime Prevention Officer a full-time Crime Prevention Officer with the Texas Tech Police Department provides programs on acquaintance rape, sexual assault, personal safety, alcohol/drug awareness, DWI, burglary/theft prevention, harassment, suicide prevention/intervention and is available to address any faculty, staff, or student's needs. For further information or to schedule a program, call (806) 742-3931.

Criminal Activity Notices students and employees will be regularly provided with information regarding crimes that occur on the campus of Texas Tech University through the *University Daily*. Information regarding crimes which may be an immediate threat to members of the University community identified by the Texas Tech Police Department shall be disseminated by the Marketing and Communications department.

The **Housing and Residence Life** staff coverage is maintained daily with Residence Life Directors, Resident Assistants, and Student Assistants when halls are in operation. Guards employed by the Department of Housing and Dining Services through the Texas Tech Police Department make frequent rounds during the evening hours of areas adjacent to the residence halls, (e.g., campus parking lots, outside entrances, main lobbies, etc.)

Operation ID, including marking assistance, is available through the Texas Tech Police Department.

Safety Lighting has been placed in strategic locations at TTUHSC Lubbock campus. When individuals notice that exterior lights are not working they should report the location to the *Plant Operations Department* at (806) 743-2070. Traffic lights that are not working should be reported to *Texas Tech Police Department* at (806) 743-2000.

The **Student Counseling Center** at (806) 742-3674 can assist individuals who are victims of crime.

Additional safety programs and materials are available to students, faculty, and staff sponsored by a number of university and community resources including, but not limited to: the Student Mediation Center, Department of Housing & Dining Services, Lubbock Police Department, Lubbock Rape Crisis Center, Student Health Services, University Counseling Center, and Texas Tech Police Department.

9-911 or 911 emergency telephone service is available on campus to provide immediate access to emergency personnel. On the Lubbock campus dial 9-911, off-campus dial 911. In emergency, coin operated telephones do not require a deposit. Dial 911 from any pay telephone.

Additional safety programs and materials are available to students, faculty, and staff sponsored by a number of university and community resources including, but not limited to: Center for Campus Life, Department of Residence Life, HSC Safety Services, Lubbock Police Department, Lubbock Rape Crisis Center, Student Health Services, University Counseling Center, and Texas Tech Police Department.

The following safety services are available to all Texas Tech University Health Sciences (Lubbock campus) students, faculty, and staff:

- Security for the HSC building and classrooms is coordinated through the Chief of Police of the *Texas Tech Police Department*.
- State licensed and certified **Police Officers** patrol the campuses 24 hours a day, 365 days a year on a shift basis. The Texas Tech Police Department has an authorized strength of 49 commissioned police officers. The number of officers serving on any particular shift will vary depending on availability and the needs of the campuses. In addition to the officers there are 13 communication operators, 11 guards, and 6 office staff.

On the El Paso, Amarillo and Odessa HSC campuses, daytime patrol and assistance is provided by certified Texas Tech police officers assisted by uniformed security guards.

General Safety Precautions

...Driving

- ❑ Never pick up hitchhikers.
- ❑ Do not get close to the vehicle if you are walking and a vehicle stops you.
- ❑ Make an inspection of the interior before you enter your vehicle. Once inside, lock all doors and windows.
- ❑ Park in well-lighted areas. Do not park where suspicious persons are loitering. Again, trust and follow your instincts.

...Off-Campus

- ❑ Keep doors and windows locked at all times. All exterior doors should be equipped with deadbolt locks.
- ❑ If you do not have a peephole, request that one be installed.
- ❑ Know who to call in an emergency. See the last section of this brochure for important phone numbers.
- ❑ Do not open your door for anyone you do not know. If a person in uniform knocks and you did not call for assistance, contact the person's place of employment to verify the reason for the visit.
- ❑ Use outside lighting and keep shrubbery trimmed around windows and doors.

... On Campus

- ❑ Never leave your personal property unsecured or unattended.
- ❑ Look around and be aware of your surroundings when you enter and exit a building.
- ❑ Always tell someone where you are going and what time you expect to return.
- ❑ Be aware of your surroundings and think about how you would defend yourself. Develop a "game plan" for prevention.
- ❑ Avoid walking alone, particularly after dark. If walking alone is unavoidable, be aware of your surroundings.
- ❑ Walk with confidence and determination, holding your head up. Look behind and around you frequently.
- ❑ Avoid shortcuts. The shortest route is not always the safest route.
- ❑ Dress for mobility, particularly after dark.
- ❑ Carry your personal belongings in a backpack or similar container that will enable your arms and hands to be free at all times.
- ❑ Never allow someone to predict your route of travel. Whether you are driving, biking, walking or jogging, frequently alter your route between campus and your residence.

...On Dates

- ❑ Know your sexual limits and communicate them clearly and firmly.
- ❑ Do not allow your body actions to send a different message than what you are verbally communicating.
- ❑ Avoid use of mind-altering chemicals.
- ❑ Listen to and respond to your instincts. They are usually correct.
- ❑ Never accept a ride from someone you do not know well.

...Residence Halls/Home

- ❑ Never prop your door open, even if you will be gone for only a few minutes. Always lock door, screens and windows to prevent uninvited access to your room.
- ❑ Do not go inside your residence if you return and find that the door is ajar. Immediately notify the police.
- ❑ Do not give anyone a key to your room. If you lose your room key, report it immediately to your Complex/Hall Office.
- ❑ Do not leave valuables in plain sight.
- ❑ Register, engrave, mark and/or photograph all your valuables including bicycles, stereos, jewelry, vehicles, computers, etc.
- ❑ Never let strangers into your hall. This puts you and others at risk. Telephones are available in the lobby for visitors to contact residents.
- ❑ Be aware of suspicious persons and activities. If you observe someone or something suspicious, notify the residence hall staff and the Texas Tech Police Department at (806) 743-2000.
- ❑ Report any obscene or irritating telephone calls to the Texas Tech Police Department at (806) 743-2000 and a residence hall staff member.

...Electrical Safety:

Do not overload extension cords, power strips, or outlets.

Get a power strip with an over-current protector.

Be wary of electrical outlets that are too hot to touch.

Do not connect multiple extension cords together.

Do not route cords under doors or carpets.

Do not staple extension cords.

Look for the UL Mark on any electrical product you use.

Use light bulbs with correct wattage for lamps.

...Cooking Safety:

Pay attention when cooking.

Cook only where rules allow.

Look for UL-listed appliances that feature automatic shut-off buttons.

Never plug more than one high-wattage appliance into a single outlet.

Have plenty of fire-resistant potholders and oven mitts ready for use while cooking.

Keep curtains, towels, and potholders away from hot surfaces.

Store solvents and flammable cleaners away from heat sources.

Keep surfaces clean of grease.

Never pour water on a grease fire.

Keep an all-purpose fire extinguisher handy.

...Fire Safety:

Never ignore a fire alarm.
Never disable a smoke alarm by removing the battery.
Always call the fire department or 9-911 immediately.
Know your building's escape plan.
Know two ways to exit the building from your home.
Memorize the number of doors to the nearest exit.
Close doors behind you as you leave the building.
Protect yourself and your family before property and valuables.
Do not cover or hang items on the fire suppression sprinkler system.

Who To Contact for Help

LUBBOCK CAMPUS

Emergency

On-Campus Office Phone	9-911
On-Campus Pay Phone	911 (no coins required)
Off-Campus Emergency	911

Non-Emergency

Texas Tech Police (HSC campus)	(806) 743-2000
Texas Tech Police (Academic campus)	(806) 742-3931
Lubbock Police	(806) 775-2865 or (806) 775-2866
Lubbock Sheriff	(806) 775-1400
HSC Office of Student Services	(806) 743-2300

Office of Student Affairs

Grad School Biomedical Sciences	(806) 743-2556
School of Medicine	(806) 743-3005
School of Nursing	(806) 743-2737
School of Allied Health	(806) 743-3220
School of Pharmacy	(806) 354-5418

Counseling Services

Family Medicine	(806) 743-2757
Student Health	(806) 743-2848
Nursing Center	(806) 743-2535
Southwest Institute	(806) 743-2800
Lubbock Rape Crisis	(806) 763-7273
Student Mediation Services	(806) 742-3289
Crime Line	(806) 741-1000
CONTACT Lubbock, Inc. (24 hours a day)	(806) 765-8393
Center for Campus Life	(806) 742-2192
Department of Residence Life	(806) 742-2661

Employee/Student Assistance Programs	(806) 743-2800
HSC Safety Department	(806) 743-2595
News and Publications	(806) 743-2143
Student Counseling Center	(806) 743-3674

AMARILLO CAMPUS

Emergency	911
TTUHSC Police	(806) 354-5568
Pager	(806) 349-6767
Amarillo Police (non-emergency)	(806) 378-3038
Office of Student Affairs	(806) 354-5417
Dean’s Office – Allied Health	(806) 354-5589
Dean’s Office – Pharmacy	(806) 354-5463
Rape Crisis	(806) 373-8022
Crime Line	(806) 374-4400

EL PASO CAMPUS

Emergency	911
TTUHSC Police	(915) 545-6531
El Paso Police Department (non-emergency)	(915) 564-6900
Office of Student Affairs	(915) 545-6518
Rape Crisis	(915) 533-7700
Crime Line	(915) 564-7350

ODESSA CAMPUS

Emergency	911
TTUHSC Odessa Police	(432) 335-5279
Odessa Police Department	(432) 333-3641
Dean’s Office – Allied Health	(432) 335-5318
Dean’s Office – Nursing	(432) 335-5150
Rape Crisis	(432) 366-7273
Crime Stoppers	(432) 333-8477

Reporting crimes or information concerning crimes on a voluntary, confidential basis

Individuals in the City of Lubbock may report crimes or information concerning crimes voluntarily, confidentially and/or anonymously by calling (806) 741-1000.

The Texas Tech Police Department answers the Crime Line telephone during non-business hours (after 5:00p.m. and weekends). Employees of the Lubbock Police Department answer the Crime Line during regular business hours and information that relates to crimes occurring within the jurisdiction of the Texas Tech Police Department is forwarded to the Texas Tech Police Department.

Monitoring by Local Police

Monitoring of off-campus locations is not done at this time. Reports are forwarded to the Texas Tech Police Department on a case-by-case basis, and referred to the Executive Vice President for

Academic Affairs. Plans are being discussed and objectively evaluated to implement computer technology between the separate jurisdictions to achieve this.

Statement of Current Campus Policies

Texas Tech University Health Sciences Center Operating Policy and Procedure 61.07 Use of TTUHSC Grounds, Facilities and Amplification Equipment

Texas Tech University Health Sciences Center Operating Policy and Procedure 76.02 Employee Identification Badges

Texas Tech University Health Sciences Center Operating Policy and Procedure 76.03 Control of Keys to Facility

Texas Tech University Health Sciences Center Operating Policy and Procedure 76.04 Electronic or Keyless Locking System

Texas Tech University Health Sciences Center Operating Policy and Procedure 76.40 Crime Awareness and Campus Security Act of 1990

Campus Law Enforcement Policies

Texas Education Code

§ 51.203. Campus Peace Officers

- (a) The governing boards of each state institution of higher education and public technical institute may employ and commission peace officers for the purpose of carrying out the provisions of this subchapter. The primary jurisdiction of a peace officer commissioned under this section includes all counties in which property is owned, leased, rented, or otherwise under the control of the institution of higher education or public technical institute that employs the peace officer.

**TEXAS TECH POLICE DEPARTMENT
OPERATING PROCEDURE**

Procedure No. 100-10	Effective Date: 1-20-05	Page 1
Title: JURISDICTION/PATROL RESPONSE AREA		
Supersedes:	Date:	Review Date:
Reference: TTU OP 76.03, HSC OP 76.41		

- I. OBJECTIVE:** To establish jurisdictional limitations for patrol and investigative duties.
- II. POLICY:** It is the policy of the Texas Tech Police Department that police officers confine their duties to activities within the boundaries of

property owned, leased or otherwise under the control of the Texas Tech University System to guarantee the highest level of security to said property.

III. PROCEDURE:

All officers commissioned by the governing board of any state institution of higher education, public junior college, or the Texas State Technical Institute are considered to be peace officers. (Texas Code of Criminal Procedure, Article 2.12 (8) in accordance with §37.081, Education Code or Subchapter E, Chapter 51, Education Code.)

- A. As defined by §2.13, Texas Code of Criminal Procedure, the duties and powers of a peace officer are as follows:
 - 1. It is the duty of every peace officer to preserve the peace within the officer's jurisdiction. To effect this purpose, the officer will use all lawful means.
 - 2. The officer will:
 - a. in every case authorized by the Code of Criminal Procedure, interfere without warrant to prevent or suppress crime;
 - b. execute all lawful process issued to the officer by any magistrate or court;
 - c. give notice to some magistrate of all offenses committed within the officer's jurisdiction, where the officer has good reason to believe there has been a violation of the penal law; and
 - d. arrest offenders without warrant in every case where the officer is authorized by law, in order that they may be taken before the proper magistrate or court and be tried.
 - 3. It is the duty of every officer to take possession of a child under Article 63.0009(g), Code of Criminal Procedure.

IV. TEXAS TECH POLICE DEPARTMENT JURISDICTION:

- A. The Texas Tech Police Department is responsible to patrol and ensure law enforcement response to calls on campus and other property owned by the Texas Tech University System.
- B. Communications personnel will dispatch officers in response to calls for service within the University and Health Sciences Center area.
- C. The primary jurisdiction of the Department is defined as all property owned, leased, rented or otherwise under the control of the Board of Regents of the Texas Tech University System.

- D. When sending officers to Texas Tech property that would be considered off-campus locations (e.g., not within the contiguous area of the TTU/TTUHSC main campuses), Communications personnel will automatically call the law enforcement agency with jurisdiction for that location and request assistance. When sending an officer to an off-campus location within the city of Lubbock, contact Lubbock Police Department and advise them that a Tech officer has already been dispatched.

V. RESPONDING TO AN OFF-CAMPUS CALL – WITHIN THE CITY OF LUBBOCK:

- A. Officers responding to an off-campus scene will make a determination if one of the three actions listed below will be taken:
 - 1. Advise the parties involved that the agency with primary jurisdiction has been called, and then leave the scene. This action is appropriate when no crime has occurred and there is no threat to life or serious bodily injury.
 - 2. Hold the scene until a unit from the department with primary jurisdiction has arrived.
 - 3. If a crime has occurred and the offenders have been apprehended by Tech officers and a unit from the agency with primary jurisdiction does not arrive or asks the Tech officer to take action; arrest, book and file charges on the offender(s).

VI. REQUESTS FOR ASSISTANCE:

- A. When outside police agencies, specifically requests our assistance within the general area of the TTU/TTUHSC campuses, officers will be dispatched accordingly. If radio traffic is overheard on the police scanner that another police agency's officers need assistance in the area adjacent to the TTU/TTUHSC campuses, the communications personnel will call that agency and ascertain if they need our assistance. If so, Tech officers will be dispatched. If not, **NO** officer will be dispatched.
- B. **NO** officer will be dispatched off-campus if there are insufficient officers to cover all beats in their absence. At least four officers must remain on campus at all times. Exception, in a crisis situation, two officers must remain on campus with the approval of the shift supervisor.
- C. As a general rule the agency requesting our support must do so prior to our providing assistance, unless it is obvious that Tech police assistance is necessary to protect the primary agency's officer(s) or citizens.
- D. Assistance to local agencies may be rendered in handling major traffic accidents or major incidents that occur on roadways or areas adjacent to the campus.

- E. Assistance may be rendered in criminal activity (including DWI) on roadways contiguous to university property. However, patrolling contiguous roadways is restricted to conducting perimeter checks and not solely for detecting criminal activity off campus.
- F. Investigators may leave the primary jurisdiction to conduct latent investigations of offenses which occur on campus with the approval of the Chief or his designee on a case by case basis.
- G. When arrests are anticipated, or warrants are to be served outside the Texas Tech primary jurisdiction, and time and circumstances permit, the police agency having primary jurisdiction will be notified and assistance may be requested.

Approved: _____
Reviewer

Approved: _____
Chief of Police

Approved: _____
Reviewer

Approved: _____
Senior Vice Chancellor

Approved: _____
Reviewer

Relationship of the Texas Tech Police Department with Local Police Agencies

Texas Tech Police Department Operations and Procedures Manual

Procedure # 100-2: Code of Professional Code

Section IX: Conduct Toward Colleagues and Members of the Community

- A. Police work is a team effort. Cooperation with colleagues and members of the community is essential to the rendering of quality service. Therefore, members must do their utmost to establish good working relationships with peers, superiors, subordinates, employees of other agencies, and their citizens. We, and those whom we deal with, may be different in many significant ways – race, religion, background, outlook; but regardless of private thoughts and feelings, we must accept the existence of these differences and not let them become divisive. In the interest of the service, our conduct toward everyone we contact must be civil and considerate.

- B. The Texas Tech Police Department has maintained and continues to maintain a close working relationship with federal, state and local law enforcement agencies. Among the agencies with which we have conducted joint criminal investigations are the Federal Bureau of Investigation, U. S. Secret Service, U. S. Bureau of Alcohol, Tobacco and Firearms, Texas Department of Public Safety, Texas Alcoholic Beverage Commission, Lubbock County Sheriff’s Department, Criminal District Attorney’s office, Lubbock Police Department, and the Lubbock Independent School District Police Department. The working relationships with other agencies, in addition to criminal investigations, includes coordinated efforts in providing law enforcement services during athletic events, events at the United Spirit Arena and other special events on campus. Command personnel from the Texas DPS and the Lubbock Police Department attend all home football games in order that additional assistance may be obtained from either agency in the event of an emergency. Other agencies that we maintain a close working relationship include the University Medical Center Security, Lubbock Rape Crisis Center, Lubbock County Youth Center, Women’s Protective Services, and Children’s Protective Services.

The Texas Tech Police Department learns of off-campus crimes from other agencies when they request assistance or when they routinely pass on information that may be of mutual interest. Because TTPD’s primary jurisdiction (as defined by Texas Tech policy) does not extend to the premises of off-campus student organizations, its role in investigations of such criminal activity is limited to information sharing, cooperation and coordination with the investigating agency upon request.

Notification

A postcard will be mailed to every student of the Health Sciences Center by the Office of Student Services. The postcard will contain the website address for the Clery Report.

Hard copies of the report will be available by request. A request can be made by telephone, fax, or e-mail message to the Office of Student Services. The Office of the Student Services will maintain copies of the report.