

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

STUDENT PAYMENT AGREEMENT

with

DISCLOSURE STATEMENT

TERM of this Agreement:

Beginning (Fall / Spring / Summer) [circle one] **Semester of _____ [year] and continuing so long as the Student continues to register at Texas Tech University Health Sciences Center ("TTUHSC"), incurs obligations, and has an outstanding balance on his/her account.**

STUDENT'S NAME: _____
[please print]

SOCIAL SECURITY NUMBER: _____

While I am registered as a student at TTUHSC, I agree to pay all amounts that become due and are shown on the Bursar's Statements issued each semester. I may elect to pay my tuition and fees on the installment plan for any fall or spring semester in which I am registered at TTUHSC, and I agree, under Section 54.007 of the Texas Education Code, my tuition and fees may be paid either by full payment in advance of the beginning of a semester, or on an installment schedule as shown below. If I elect to pay by installment as allowed under Texas Education Code Section 54.007, I understand and agree that an installment option fee will be applied to my student account. (Installment amounts and applicable fees are approved annually by the Texas Tech Board of Regents and are found on the back of each semester's billing statement. See also HSC OP 77.04, Student Fees for additional information.)

FOR INSTALLMENT OPTION, TOTAL AMOUNTS DUE EACH SEMESTER ARE SHOWN ON THE BURSAR'S STATEMENTS ISSUED EACH SEMESTER (not including additional add/drop charges you may incur).

For Installment Option, the balance due shall be paid in full by the following date:

**Fall / Spring Semester: 50% in advance of the beginning of the semester
25% BEFORE start of SIXTH class week
25% BEFORE start of ELEVENTH class week**

Payment Dates

Billing statements will be mailed prior to each installment due date set forth above.

Actions Causing Increases in Student Account Amount Due

As a student, I may take other action which increases my student account amount due, including, but not limited to: course add/drop (including additional course fees), campus vehicle registration, yearbook purchase, and other miscellaneous activities. I agree to pay any increased amount due to maintain my account in good standing within two (2) business days of the action which increased the amount due.

Payment Locations

All checks shall be made payable to "Texas Tech University Health Sciences Center," and sent to the TTUHSC Bursar's Office, Mail Stop 6288, Lubbock Texas, 79408-5868 or brought to Room 2C188. The telephone number for the Bursar's Office is 806-743-1880.

Failure to Pay

UPON RECEIPT OF BURSAR'S STATEMENTS, A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES INCLUDING ANY INCIDENTAL FEES BY THE DUE DATE WILL BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER.

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER WILL PLACE FLAGS, HOLDS OR BLOCKS ON A STUDENT'S ACADEMIC RECORD THAT WILL PREVENT REGISTRATION FOR FUTURE SEMESTERS AND PREVENT RELEASE OF AN OFFICIAL TRANSCRIPT OR CREDIT FOR COURSE WORK COMPLETED IN OR FOR THE SEMESTER OR SEMESTERS FOR WHICH THE TUITION AND FEES COVERED UNDER THIS PAYMENT AGREEMENT BECOME DELINQUENT OR PAST DUE.

Any student who has not met the 50% payment requirement by the established due date shown on the Bursar's Statement will be cancelled at the close of business on the 20th class day for the fall and spring semesters. Any student who has not met the 100% payment requirement will be cancelled at the close of business on the 15th class day for the summer semesters. (See HSC OP 77.09.)

Default and Penalties

If the tuition and fees under this Agreement are not paid by the established due dates, any and all collection efforts allowed under the law will be pursued. If a collection effort is initiated, the costs of collection will be added to the total amount due, including a minimum collection fee of 33 1/3% and all other costs and expenses including legal fees. In addition, a late payment fee will be charged.

Contact Information

You are responsible for informing TTUHSC of any and all changes in address and phone number while attending the TTUHSC and after leaving the TTUHSC as long as you remain indebted under this payment agreement.

Termination of Installment Option

TTUHSC reserves the right to separately terminate the Student's privilege of paying his/her account under the installment plan. In the event of such a termination, after the final installment plan of the current semester, this agreement shall terminate and future semester payments shall be required to be paid in full at the beginning of each semester. If a student fails to pay the balance due by the final payment date of the semester, this account shall be handled in accordance with applicable sections above.

Entire Agreement

This Agreement constitutes the entire understanding and agreement between the parties hereto with respect to its subject matter and supersedes all prior agreements or understandings, whether written or unwritten.

Venue

This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas. Venue will be in accordance with the Texas Civil Practice & Remedies Code and any amendments thereto.

IMPORTANT:

THE OPTION FOR A STUDENT TO USE THE INSTALLMENT PAYMENT PLAN IN FUTURE SEMESTERS IS SEPARATELY TERMINATED IF TUITION AND FEES ARE NOT PAID IN FULL AT THE END OF EACH SEMESTER.

THIS PAYMENT AGREEMENT REMAINS IN FORCE AND EFFECT UNTIL ALL REMAINING BALANCES DUE ARE PAID.

Signature of Student

Printed Name of Student

Permanent Address

Home Phone Number

City

State

Zip Code

TRUTH-IN-LENDING DISCLOSURE STATEMENT
for
STUDENT PAYMENT AGREEMENT

Costs under this student payment agreement:

- Installment option fee set annually by the Texas Tech Board of Regents.
- Any tuition and fees or other amounts due required to maintain student account in good standing.
- Upon default, unpaid balance of any account due plus minimum collection fee of 33 1/3% and all other costs and expenses of collection including legal fees.
- Late payment fee set annually by the Texas Tech Board of Regents.

FOR UNIVERSITY USE ONLY: Date Received: _____ Date entered into system: _____ by: _____
--